

**Village of Shepherd
Minutes of Meeting
January 7, 2019**

Regular meeting of Shepherd Village Council held on Monday, January 7, 2019. Meeting was called to order at 7:00 pm by Village President Michael DeGraw at the Village Office.

Pledge of Allegiance

Roll Call: Coughlin, Davidson, Maloney, Myers, Reynolds, Roth, DeGraw

Absent: None

Present: DPW – Steve Davidson Police – Chief Sawyer

Motion by Reynolds, second by Davidson to approve minutes of meeting held on December 17, 2018. Carried by roll call vote 7-0.

Public Comment: None

Committee meetings:

Capital: Chair Reynolds stated that the committee recommends opting out of the recreational marihuana at this time. Requesting Attorney Bill Shirley review to see if the Council can amend the medical marihuana to include this. President DeGraw had concerned residents asking to have the Village opt out. Trustee Roth is uncertain about all the information behind this and agrees to opt out and that the Council revisit this at a later date. Trustee Reynolds feels if we opted out of the medical that we should the recreational as well.

Also discussed renewal of zoning administrator contract and would like to set a committee to review options. Possibly more functions and follow up, along with availability to residents' questions. Trustee Coughlin will discuss with the County, Margaret McAvoy, to see about contracting with them.

Festival: President DeGraw presented the letter from the festival with their street closure requests and village park use request. Motion by Roth, second by Reynolds to approve the street closure request for the 2019 Maple Syrup Festival as follows:

04/26/19 Wright Avenue for the emergency vehicle parade from Sunset to Chippewa

04/27/19 Wright Avenue from First to Fourth, including side streets of Second and Third from Wright Avenue to the alley both north and south for the car show

04/28/19 all of Wright Avenue from Sunset to Chippewa for the parade

Use of the village park for all 3 days, 04/26 – 04/28

Carried by roll call vote 7-0.

There will be a shared use on Wright Avenue between First and Second Streets with Mid-Michigan Pathways as already approved on 11/05/18.

Personnel: Trustee Coughlin stated evaluation forms being condensed to hold evaluations next week. Evaluations are as follows: Monday, 01/14/19 at 3:30 for DPW Supt.; Tuesday, 01/15/19 at 3:30 for Police Chief, 4:30 for Village Clerk. Personnel Chair, each Committee Chair and President DeGraw will do the evaluations.

Zoning:

240 Michael Avenue is scheduled for a variance request of a front porch addition with the Zoning Board of Appeals on 01/22/18 at 7:00 pm at the Village Office.

Discussion regarding apartments in the Industrial District. Bill Shirley's office researched permits for 210 S First Street and found nothing of substance. Based on the Village Ordinance, the business in which the applicant filed must be industrial and the ordinance does not allow for apartments in the industrial district. Council asked Mr. Shirley to draft a letter to Mr. Reynolds to discuss this issue with him. Mr. Shirley stated that he may allow the property owner up to 1 year to eliminate the apartment.

Old Business:

Purchase Req's: None

Village Ordinance Project: Council is requesting that Rich Frommeyer of American Legal Publishing, attend a Council meeting to discuss the project. Clerk will request his attendance.

Consumers contract: Steve Davidson, DPW Supt. has asked Mr. Shirley to review the contract as there are some possible changes. If the changes are to be included, Consumers will need time to rewrite the contract. Table until further notice.

Council asked the status of the lagoon/Travis hearing. Mr. Shirley stated that there is a pre-trial/mediation this week.

New Business:

Condo Act/MAK Enterprises: Legal documents were received regarding the property at North Drive being in the Condo Act. No further action has been taken. No further splits are to happen per Village Ordinance. Attorney Bill Shirley will review and send a letter to Mr. Klumpp that no more splits are allowed unless approved by the Village as all splits should be approved by the Village per the Village Ordinance.

Chief Sawyer informed Council that Shepherd IT Department would not be interested in the tablets. Trustee M. Davidson recommended the Women's Aid Service Group may have a use for them. Chief said the trauma kits have been compiling and being put together by students; SHINE program starts next week, and SOAR will be 2 weeks later; there have been 2 people arrested for animal cruelty

Clerk Gross stated budget sheets will be available next week and that we will be scheduling work sessions at the next Council meeting.

Motion by Maloney, second by Myers to approve payment of bills in the total amount of \$14,774.35. Carried by roll call vote 7-0.

Motion approved to adjourn at 8:15. Carried 7-0.

Submitted by:
Gina L Gross
Village Clerk