

**Village of Shepherd
Minutes of Meeting
January 21, 2019**

Regular meeting of the Shepherd Village Council held on Monday, January 21, 2019. Meeting was called to order at 7:00 pm by President DeGraw, at the Village Hall.

Pledge of Allegiance

Roll Call: Coughlin, Davidson, Maloney, Myers, Reynolds, DeGraw
Absent: Roth, Wilmot
Present: DPW – Davidson Attorney – Bill Shirley

President DeGraw offered his condolences to the Alice Beltinck Paisley family on her passing.

Motion by Reynolds, second by Myers to approve minutes of meeting held on January 7, 2019. Carried by roll call vote 6-0.

Motion by Reynolds, second by Coughlin to approve the Treasurer and Investment report for December 2018. Carried by roll call vote 6-0.

Public Comment: None

Committee Reports:(Capital, DPW, Festival, Finance, Fire, Personnel, Police, Planning Commission; ZBA and Zoning)

DPW: working on equipment – big truck serviced and filtered; JD Loader had repairs; scraper blades; skid steer working well; drinking water – letters to be sent out soon; finalizing pathways; nothing on lagoons at this time; still on 1st delivery of salt; sidewalk program will continue at weather break; working on list for next years sidewalks; Krafft and Wilcox will attend CEC classes soon and Davidson will attend rate study in Lansing.

FESTIVAL: splash park is a go/moving ball park to festival property as of now

PERSONNEL: evaluations are done, committee will meet to complete an overall average.

POLICE: evaluation done; dealing with vaping issues in the school; working on policy & procedures; working on budget for the department.

ZONING: 240 Michael scheduled to meet for variance with ZBA tomorrow evening; possible duplex development being reviewed for Chippewa Street.

Old Business:

Purchase Requisitions: 2 were presented

Injectors for John Deere Loader from AIS Construction in the amount of \$1487.88. Motion by Reynolds, second by Myer to approve. Carried by roll call vote 6-0.

Force clamps and extra parts to use at the lagoons from Municipal Supply in the amount of \$2012.40. Motion by Reynolds, second by Coughlin to approve. Carried by roll call vote 6-0.

Village Ordinance Update: discussion on recreational marihuana facilities in the Village. Motion to set public hearing on February 18, 2019 at the regularly scheduled council meeting held at 7:00 pm to propose an ordinance to prohibit the recreational marihuana facilities in the village. Motion by Reynolds, second by Davidson. Carried by roll call vote 6-0.

Trustee Reynolds asked the status of the Travis/Village litigation. Attorney Shirley replied that this has been adjourned until January 28th for a pre-trial which will more than likely be referred to mediation.

Clerk Gross informed Council that Rich from American Legal will be at the next Council meeting to discuss the proposed Ordinance update project.

Trustee Reynolds asked about the status of the Klumpp property letter – Attorney Shirley indicated that he needed to review the land division act of the village before sending the letter which he just received.

Trustee Reynolds asked the status of the issue with the apartment in the industrial property – Attorney Shirley stated a letter was sent out for the property owner to schedule a time to meet with himself and President DeGraw to discuss this issue.

Trustee Coughlin discussed his meeting regarding zoning with County Administrator McAvoy. The County would need to hire another individual for the Village to contract with them for Zoning. This could be a larger expense on the village. The County would require a letter from the Village if they decided to move forward with this. Coughlin indicated that per MML, someone needs to be well versed with zoning. Coughlin stated that he would be interested in taking the courses by Michigan State, starting with the Citizen's Planner at a cost of \$275 and then follow up with the administrator course. Motion by Reynolds, second by Maloney to approve Lee Coughlin to take the Citizens Planner Course through Michigan State at a cost of \$275 on line. Motion carried by roll call vote 5-1, Coughlin abstained.

It was also discussed to have President DeGraw, Trustee Coughlin and Clerk Gross meet with the current Zoning Administrator to review the contract for the 2019-2020 year.

New Business:

Softball lease agreement: annual agreement presented with no change from previous years. Motion by Coughlin, second by Reynolds to approve the annual softball lease agreement as presented. Carried by roll call vote 5-1, Myers abstained.

Scheduled budget work session for Tuesday, January 29th at 5:00 pm at the Village Office.

Chief Sawyer informed Council that the SHINE program was rescheduled to February 27th, the SOAR program will be January 30th and the Women's Shelter was very thankful for the tablets!

Motion by Maloney, second by Myers to approve invoices in the amount of \$16,904.05. Carried by roll call vote 6-0.

Motion approved to adjourn at 7:38. Carried 6-0.

Respectfully submitted by
Gina L Gross
Village Clerk