

**Village of Shepherd  
Minutes of Meeting  
February 4, 2019**

Regular meeting of Shepherd Village Council held on Monday, February 4, 2019. Meeting was called to order at 7:00 pm by Village President Michael DeGraw at the Village Office.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Myers, Reynolds, DeGraw  
Absent: Roth  
Present: DPW – Steve Davidson      Police – Chief Sawyer

Motion by Reynolds, second by M. Davidson to approve minutes of meeting held on January 21, 2019. Carried by roll call vote 6-0.

**Public Comment:**

Harmony Nowland, Consumers Energy, discussed the agreement that was presented for the gas franchise with the Village and Consumers. It was determined to make some changes to the agreement that would include street opening permits and tree take downs. Village Attorney Shirley drafted some changes that will be reviewed.

Jerry Jaloszynski, 3666 S Shepherd, representative of Knights of Columbus for the annual tootsie roll drive was requesting the use of the intersections of Wright and Chippewa and Wright and Second on April 12 and April 13 of 2019. Chief Sawyer and Council have concerns of safety for the volunteers in the street. On agenda will discuss later in the meeting.

**PRESENTATION: Rich Frommeyer from American Legal**

Village Council requested the presentation from American Legal after researching other avenues to update the village ordinances. Council reviewed the documentation presented by Rich Frommeyer from American Legal for the updating of the village ordinances. The City of Mt Pleasant, along with several other entities, utilizes American Legal for their ordinance updates. Updates will include any state law changes, fee changes, language changes, etc. in order to update the ordinances to current. Process could take 6 months at a cost of approximately \$8500. Council to review further.

**Committee meetings:**

**Personnel:** Trustee Coughlin stated that the committee met and averaged each evaluation from the 3 members', and they will be delivered to the Village Office for each employee's file.

**ZBA:**

Trustee M. Davidson stated that 240 Michael Avenue was granted approval for their front yard setback variance request for the structure of a porch addition.

**Zoning:** Trustee Coughlin completed the citizen planner course and it is recommended that commission seats and council members should take this course as well. Master Planner Course is the next class to take, more information to follow.

**Old Business:**

Purchase Req's: None

Consumers gas franchise agreement: additional language was presented by Village Attorney Shirley for street opening's and tree trimming and/or take downs to be reviewed.

President DeGraw stated a letter was sent to Mr. Reynolds regarding his apartment in an industrial building. There is a meeting scheduled next Tuesday, the 12<sup>th</sup> with Mr. Reynolds, Tim Nieporte, Attorney Shirley and DeGraw.

Mr. Klumpp was also sent a letter on behalf of property splits. Nothing has been scheduled at this point. The Village does the splits within the Village. Recap on how this project was presented to inform new council members Coughlin and M. Davidson.

Travis/Lagoon issue is still waiting to go before a judge, but soon to meet with mediation that continues to be postponed by the court.

**New Business:**

K of C Tootsie Roll Drive: discussion on safety of the volunteers. Council asked Commissioner Jaloszynski to express the concerns to the volunteers. Jaloszynski will also provide the insurance documentation.

Motion by Reynolds, second by M. Davidson to allow the Knights of Columbus to have their tootsie roll drive at the intersections of Second and Wright Streets and also at Chippewa and Wright Streets on April 12 and 13 of 2019. Please be cautious. Carried 6-0.

Budget hearing: Motion by Reynolds, second by Maloney to set the budget public hearing for Wednesday, February 27, 2019 at 6:00 pm. The property tax millage rate proposed to be levied and the emergency improvements and services special assessment rate to support the proposed budget will be a subject of this hearing. Carried by roll call vote 6-0.

President DeGraw discussed with Mary Kay Maas of Coe Township the possibility of adding a sidewalk at the river on the east end of the village into the township towards McDonald's. Would like to consider sharing costs with an engineering firm to get costs on this project.

Festival bridge – still waiting on inspection

DPW/S.Davidson stated that he has presented his list of projects and equipment for the upcoming budget but will also have a breakdown of each item at the work session tomorrow evening. There was one service that froze on Hall Street and we did take on another road salt delivery.

Motion by Maloney, second by Coughlin to approve payment of bills in the total amount of \$47,161.57. Carried by roll call vote 6-0.

Motion approved to adjourn at 8:42. Carried 6-0.

Submitted by:  
Gina L Gross  
Village Clerk