

**Village of Shepherd  
Minutes of Meeting  
February 5, 2018**

Regular meeting of Shepherd Village Council held on Monday, February 5, 2018. Meeting was called to order at 7:00 pm by Village President Michael DeGraw at the Village Office.

Pledge of Allegiance

Roll Call: Koutz Jr., Maloney, Myers, Reynolds, Yates, DeGraw

Absent: Roth

Present: DPW – Steve Davidson      Police – Chief Sawyer

Motion by Reynolds, second by Koutz Jr to approve minutes of meeting held on January 15, 2018. Carried by roll call vote 6-0.

Motion by Yates, second by Myers to approve minutes of budget work session held on January 31, 2018. Carried by roll call vote 6-0.

**Public Comment:** None

Carol Gall/Wright Avenue Business Proposal: Carol discussed with Council information she received regarding her grant funding towards her proposed business. It appears that having apartments will not be feasible, therefore she is looking at doing just a commercial building that would house two businesses with one being hers. She is looking for support from the Council in searching for a tenant. She would like to have a committed tenant before she continues with her plans. The rent would be for 1000 square feet at \$950 per month plus utilities. Carol also asked about any tax breaks. She would like to start early spring with opening in August if possible. Council to review.

**Committee meetings:**

Fire: 4 door openers replaced at Station 1; working on revenue portion of the budget; Hep A shots will be given to the firefighters; Runs to date are 113, last year was 129 and the previous year before that was 115; continuing to research the purchase of the air packs and determining to buy or lease. Currently have a \$73,000 grant from the Tribe but looking to purchase about \$180,000 to double the order of air packs.

Zoning: still waiting on other dimensions from 119 N Union for the shed that was moved in by tenant; Planning Commission will meet on Feb. 15<sup>th</sup> to determine the special use for the daycare on Central Avenue.

**Old Business:**

Purchase requisitions: None

Fire Dept. assessment: President DeGraw discussed the preliminary breakdown that has been worked on so far with the properties in the Village. Still working on finalizing a spreadsheet.

**New Business:**

Ordinances: Capital Projects met to discuss future ordinance amendments for parking, refuse, sidewalk and property use.

Parking: consider putting a date range on when you can park on the streets for snowplowing season and would like to research the Maple Street parking by the elementary school.

Refuse: regarding abandoned vehicles that do not have a valid Michigan vehicle registration.

Sidewalk: need to create a sidewalk ordinance

Property Use: discussion on Site Plans and who should review them.

Also need to investigate properties that need completion after fires; pavilion in village park and yard cleaning. Meeting again on February 20<sup>th</sup>.

Reminder: Budget work session February 7<sup>th</sup> at 5:30 pm at the Village Office.

Steve Davidson/DPW would like to discuss the CAD program purchase if budget allows. Will discuss at budget work session.

Chief Sawyer discussed recent scams in the area and informed Council about a situation with an individual that ran through the gates at the school.

Motion by Yates, second by Myers to approve payment of bills in the total amount of \$36,550.64. Carried by roll call vote 6-0.

Motion approved to adjourn at 8:51. Carried 6-0.

Village Clerk  
Gina L Gross