

**Village of Shepherd  
Minutes of Meeting  
February 6, 2017**

Regular meeting of Shepherd Village Council held on Monday, February 6, 2017. Meeting was called to order at 7:00 pm by Village President Pro Temp Lisa Reynolds at the Village Office.

**Pledge of Allegiance**

Roll Call: Koutz Jr., Maloney, Roth, Yates, Reynolds  
Absent: DeGraw  
Present: DPW – Steve Davidson      Attorney – Bill Shirley  
          Police – Chief Sawyer

Motion by Yates, second by Myers to approve minutes of meeting held on January 16, 2017.  
Carried by roll call vote 6-0.

Motion by Yates, second by Myers to approve minutes of budget work session held on January 30, 2017. Carried by roll call vote 6-0.

**Public Comment:** None

**Committee Reports:** (Capital, DPW, Finance, Fire, Personnel, Police, Zoning)

Capital – met to discuss garden club locations, guidelines, etc. Gathering more information from other communities; discussed upcoming potential projects with DPW Supt. Davidson, grant funding for projects, continued lighting of Wright Avenue, future water projects to schedule in quadrants of the Village and a study of traffic at the corner of Wright Avenue and Chippewa Street that would cost \$1500.

Fire – checking water softener to see if it is the cause of higher water usage; seeking grants for 48 air bottles at \$479 each for air packs; \$23,000 grant request to cover cost of grass rig from Mt Pleasant that was received; 4' x 8' signs for each station are being done; pricing on generators for each station; problem with doors at station 3 and will be installing push button openers; 2 people are attending firefighter 1 classes and 7 people are attending firefighter 2 classes; 6 people have been trained on the new 9-8 truck, looking to sell the old 9-8 truck; researching fire millage proposal for the November 2018 election. Runs to date 119, last year 115, previous year 133.

Personnel – evaluations and comp time were discussed at the meeting.

Police – Chief Sawyer attended the Crisis Intervention meeting for teams which teaches how to handle mental health situations; Chief Convention next week for 3 days in Grand Rapids; evaluations underway; sending emails to council to keep everyone posted of events.

Zoning – 202 Cottage, approved fence amendment to add additional fencing.

MacTV – met in Harrison at their new facility for their dedication, very nice. Clerk Gross stated that another letter to cancel with MacTV has been sent certified just to clarify the cancellation of 12/31/2017.

**Old Business:**

Purchase requisitions: 1 presented for Mt Pleasant Tire for brakes on the 2009 Dodge Charger Police car. Motion by Roth, second by Koutz to approve the purchase requisition to Mt Pleasant Tire in the amount of \$665.16 for brakes on the 2009 Dodge Charge Police car. Carried by roll call vote 6-0.

Festival request/burn out – letter was sent to request more information about this event, but there has been no response.

Phone System – after reviewing the proposal by the committee and at the last council meeting, it was determined that this would be a good decision for the Village. Motion by Yates, second by Roth to purchase the new phone system and service with Verizon Wireless, not to exceed \$1000.00 as what was proposed in the 2016-17 budget. Carried by roll call vote 6-0.

Trustee Koutz asked the status of the chickens on Dearing Drive – Attorney Bill Shirley and Chief Sawyer stated he has 45 days from the date of the hearing (1-17-17) to remove the chickens from his property. Fines will be handled through the court.

**New Business:**

Set budget public hearing – Motion by Yates, second by Myers to set the public hearing to adopt the 2017-18 budget and tax millage rate on February 27, 2017 at 5:30 pm at the Village Office. Carried by roll call vote 6-0.

Softball contract – annual contract presented with no changes other than dates for the year. Trustee Yates asked the field is used for any other events. Trustee Myers stated that people can contact her to make arrangements for usage of the field. Motion by Roth, second by Koutz to approve the annual softball contract with Melody Myers/American Softball Association League. Carried by roll call vote 5-1 (Myers abstain).

Zoning/Ordinance proposal – a proposal was presented to Council for a contracted position with the village to include zoning and ordinance updates. Discussion was held regarding current zoning, County zoning and the proposal. Trustee Roth and Myers will meet with the current zoning administrator to discuss procedures.

Comp time – Personnel met regarding comp time for employees. Continued research needs to be done and a policy established. Contracts also need to be reviewed for each department.

Motion by Roth, second by Yates to approve payment of bills in the total amount of \$44,617.29. Carried by roll call vote 6-0.

President Pro Temp Reynolds stated that there is a request to go into closed session to discuss union negotiations. Motion by Roth, second by Yates to move to closed session at 8:13 pm to discuss union negotiations. Carried by roll call vote 6-0.

Motion by Koutz, second by Yates to return to open session at 8:32. Carried by roll call vote 6-0.

Motion approved to adjourn at 8:33. Carried 6-0.