

**Village of Shepherd
Minutes of Meeting
March 5, 2018**

Regular meeting of Shepherd Village Council held on Monday, March 5, 2018. Meeting was called to order at 7:00 pm by Village President Michael DeGraw at the Village Office.

Pledge of Allegiance

Roll Call: Koutz Jr., Maloney, Myers, Reynolds, Roth, Yates, DeGraw
Absent: None
Present: DPW – Steve Davidson Police – Chief Sawyer

Motion by Reynolds, second by Yates to approve minutes of meeting held on February 19, 2018. Carried by roll call vote 7-0.

Motion by Roth, second by Reynolds to approve minutes of budget work session held on February 27, 2018. Carried by roll call vote 7-0.

Public Comment: Jerry Jaloszynski, County Commissioner, 3666 S. Shepherd Rd, discussed the approval of a new 911 cable communications company for Isabella County that will take about 1.5 years to complete; County Board meeting will include the final decision on the Road Commission Building; also a special Board Meeting is being scheduled to discuss the expenditures and revenues of the County; March 19th there is a “Take Back” event that allows you to dispose of old medicines, needles, etc. at the Commission on Aging or McLaren Hospital. K of C thanked the Village Council for allowing them to continue their tootsie roll drive.

Committee meetings:

Capital: Committee asked Council their thoughts on if they do want a food truck ordinance, to even allow them. Consensus was to have one but with restrictions. Sidewalk ordinance is still being reviewed; Parking ordinance included discussion on always having the no parking from 2am – 6 am from First Street to Chippewa Street on Wright Avenue; Refuse ordinance is still being reviewed; Site Plans do need to include both DPW and Chief of Police signatures and the new form will be generated for future use.

Zoning: March 6th the Planning Commission will meet to approve/deny the Site Plan for Village Vintage Antiques that will be located at 302 W Wright (the old Hanson Hardware); March 20th the ZBA will meet to approve/deny a variance request for 158 E Cottage for a rear addition that does not meet the set back from another building but is in line with an existing structure.

Old Business:

Purchase requisitions: 2 presented, 1 from Police Dept and 1 from Village Office
Police Dept request is for \$9496.58 to ProComm for the new car equipment that is covered by a grant that was received. Motion by Yates, second by Roth to approve \$9496.58 to ProComm for the new patrol car unit equipment. Carried by roll call vote 7-0.

Village Office request is for a new server and 3 computer upgrades in the amount of \$6036.21 from Mainstream Computers. Motion by Roth, second by Maloney to approve \$6036.21 to Mainstream Computers for a new server and 3 computer upgrades, 1 in Village Office and 2 in the Police Department. Carried by roll call vote 7-0.

Leasing 2 – DPW Supt. Davidson informed Council that the paperwork has been submitted to Leasing 2 for the new equipment and would like to ask approval to take the old tractor to Repo Cast once the snow is done along with 2 attachments, the mower and snow blower and the remaining attachments submit individually. Council's consensus was to go ahead once the snow is done for the season.

President DeGraw discussed a little about the Wright Avenue project with Carol Gall. The request from her was to possibly seek 2% funds for parking areas but it would be on private property. The Village needs to review its areas on parking issues in the downtown district, that is a continuous issue in many downtown areas.

New Business:

Sidewalk Café: Kent Roth, Shepherd Bar & Restaurant would like to request his same sidewalk café area from April 1 through October 31. Motion by Koutz Jr., second by Maloney to approve the sidewalk café agreement for Shepherd Bar & Restaurant as presented. Carried by roll call vote 6-1, Roth abstained.

Asset Management Plan and Rate Study: DPW Supt. Davidson reported that the DEQ has been monitoring more since the water issue in Flint and are now putting in place a 5-year capital improvement plan to a 20-year plan, which the Village of Shepherd's 2020 Wright Avenue project will be a part of. This consists of age of lines, pump time, wages, billings, etc. which will all result in the rate study of the utility billing that we currently have as well. Michigan Rural Water will be starting the study in March at no cost to the Village as we are a member.

March 19 Council Meeting: Both DeGraw and Reynolds, President and ProTem will be absent from the meeting; President DeGraw appointed Kent Roth to run the council meeting on this date.

Police Chief Sawyer said they have 105 signed up for the self defense class for Saturday, March 17th and his SOAR program for middle school aged boys starts March 21st. There was a "threat" issued at the Mt Pleasant Vo Tech center from a Shepherd student that was handled without incident and both Chief Sawyer and Officer Janofski assisted with the CMU shootings while the school was in secure mode.

Motion by Yates, second by Myers to approve payment of bills in the total amount of \$39,940.09. Carried by roll call vote 7-0.

Motion approved to adjourn at 8:11. Carried 7-0.

Village Clerk
Gina L Gross