

**Village of Shepherd
Minutes of Meeting
March 6, 2017**

Regular meeting of Shepherd Village Council held on Monday, March 6, 2017. Meeting was called to order at 7:00 pm by Village President Michael DeGraw at the Village Office.

Pledge of Allegiance

Roll Call: Koutz Jr., Myers, Reynolds, Yates, DeGraw
Absent: Maloney, Roth
Present: DPW – Steve Davidson Police – Chief Sawyer

Motion by Yates, second by Reynolds to approve minutes of meeting held on February 20, 2017. Carried by roll call vote 5-0.

Motion by Reynolds, second by Myers to approve minutes of budget work session held on February 22, 2017. Carried by roll call vote 5-0.

Motion by Yates, second by Reynolds to approve minutes of budget public hearing held on February 27, 2017. Carried by roll call vote 5-0.

Public Comment: None

Committee Reports: (Capital, DPW, Finance, Fire, Personnel, Police, Zoning)
Capital – Researching a Garden Club

Personnel – Reviewing comp time, presented new guidelines for hourly/salary for review

Police – new rifle is equipped and now both cars have shot guns and rifles. Old rifle could use new optic site, but not at this time.

Zoning – President DeGraw stated that the Zoning Administrator Contract has been signed by Mr. Nieporte and is good for another year.

Old Business:

Purchase requisitions: 1 presented for Bader & Sons to purchase a leaf bagger in the amount of \$3960. Motion by Reynolds, second by Koutz to approve the \$3960.00 purchase of a leaf bagger from Bader & Sons. Carried by roll call vote 5-0.

Farm to Table Event – Representatives, Chris Kutz and Kathy Shepard, informed council that they have one more resident to talk to about the August event but so far everything is in order. Council stated they must have insurance. Date was set for August 10th with the section of the street being blocked off at 1:00 pm, only selling 100 tickets, they will obtain liquor license. Motion by Koutz, second by Reynolds to approve the closing of the ½ section of Second Street between the post office and Orchard Street on August 10th at 1:00 pm for the Farm to Table event as along as insurance is obtained and a provided document is submitted to the Village. Carried by roll call vote 5-0.

Garden Club – Committee will meet with Mike Klumpp, father of young man that runs the Farmers Market, to discuss a garden club on Wright Avenue. Committee discussed starting with just flowers. More information to follow.

New Business:

Personnel Policy – Comp time guidelines were presented. Council would like to see overtime report.

President DeGraw informed Council that he submitted a letter to Mid-Michigan Pathways suggesting a donation to the Festival for having their hospitality tent during the weekend of the festival and a copy of the letter will also be sent to the festival committee.

President DeGraw met with Pete Alexander, Festival President, regarding compensation for ½ of the projected overtime costs the Village acquires during the festival weekend. The total amount being requested is \$1500. Mr. Alexander will present it to the festival committee at their next meeting. It was discussed to keep a detailed document on hours, equipment and items provided by the Village to the Festival.

President DeGraw stated he has signed the DNR grant for the Mid-Michigan Pathways and after speaking to Bill Shirley about it, the Village if just the holder of the grant and not the payer.

Steve Davidson/DPW – gearing up for spring, weather permitting. Should be chipping brush soon and a reminder that there is no leaf pick up in the spring.

Clerk Gross reminded Council that their tablets are where their documents are and if anyone wants copies they must email her to run copies and put in their box. All information for meetings is sent to dropbox and email addresses.

Motion by Yates, second by Reynolds to approve payment of bills in the total amount of \$47,341.62. Carried by roll call vote 5-0.

Motion approved to adjourn at 7:51. Carried 5-0.

Village Clerk
Gina L Gross