

**Village of Shepherd
Minutes of Meeting
March 18, 2019**

Regular meeting of the Shepherd Village Council held on Monday, March 18, 2019. Meeting was called to order at 7:00 pm by President DeGraw, at the Village Hall.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Roth, DeGraw
Absent: Myers, Reynolds
Present: DPW – Davidson Attorney – Bill Shirley
Police – Sawyer Treasurer - Wilmot

Motion by Roth, second by Maloney to approve minutes of meeting held on March 4, 2019. Carried by roll call vote 5-0.

Motion by Roth, second by Coughlin to approve the Treasurer and Investment report for February 2019. Carried by roll call vote 5-0.

PUBLIC HEARING: Motion by Coughlin, second by Roth to open the public hearing for the proposed amendment to the Consumers Gas Franchise agreement ordinance 12.300. Carried by roll call vote 5-0.

No public comment.

Motion by Roth, second by Maloney to close the public hearing. Carried by roll call 5-0.

Motion by Roth, second by M. Davidson to adopt the amendment to ordinance 12.300 Consumers Gas Franchise agreement ordinance. Carried by roll call vote 6-0.

Public Comment: None

Committee Reports:(Capital, DPW, Festival, Finance, Fire, Personnel, Police, Planning Commission; ZBA and Zoning)

Police: trauma kits are out, Chief Sawyer and Firefighter/MMR Supt. Brad Doepker completed a video on the use of the trauma kits; working on policy & procedures; attended "Tall Cop" event in St. Johns that discusses vaping; road closures for festival were presented.

Motion by M. Davidson, second by Coughlin to approve the following road closures for festival: 19-00001 no parking on north side of Red Maple Lane from Chippewa Street to turn around starting at 6:00 am on 4/26/19 – 4/28/19

19-00002 close Wright Avenue from First Street to Second Street starting 6:00 am on 4/26/19 – 04/28/19; extend closure of Wright Avenue to Fourth Street starting 6:00 am 04/27/19 until 5:00 pm. Also, during this time closing portions of Second and Third Street between the north

and south alleyways; extend closure of Wright Avenue to Chippewa Street starting at 6:00 am 4/28/19 until the end of the parade

19-00003 close First Street (from Hall to Campbell) and Second Street (from Hall to Campbell) starting at 12:00 pm on 04/25/19. Only vehicular traffic in this area that will be permitted is residential traffic. In effect 4/25/19 – 4/28/19

Also include Farm to Table event street closure in August:

19-00004 closure of Second Street, between the Shepherd Post Office and Orchard Street starting at 12:00 pm on 08/08/19. Alley access will be permitted during this time. The closure will extend to Wright Avenue and the alley will be closed at the access points on Second Street at 3:00 pm. This closure will be in effect until the conclusion of the Farm to Table Dinner.

Motion carried 5-0 for all the above traffic control orders by the Shepherd Police Department.

Old Business:

Purchase Requisitions: none

Website: committee that was set attended a webinar from GovAccess on what they could do for the Village website. Have also received some information from Municode Web, yet to get final details on webinar or quote. Meeting scheduled to meet with local resident Stephen Lewis to review his work and quote. More information to follow.

Trustee Coughlin asked the status of the capital projects committee's research for consulting firms for future water/sewer projects. Trustee M. Davidson stated that the committee still needed to meet and schedule the 3 or 4 firms that they have recorded. Then those firms will come meet with Council as a whole.

New Business:

President DeGraw shared information from a meeting that was held with himself, Trustee Coughlin, Supt. S. Davidson and the Isabella County Drain Commissioner regarding an assessment that the village will be responsible for on the Childs Creek drain along Federal Road. The portion for the Village will be \$14,800 and can be paid in one lump sum or over 20 years. Discussion on payment from the village resulted in paying over the 20 years. Will discuss more when the assessment comes in.

DPW – S. Davidson stated brush chipping starts April 4th; prepping for Festival; tires on salt truck split had to replace, bill coming soon; hydrant flushing coming up; contacted by group that would like to do a German Shepherd walk some time in September in Shepherd to be placed in the Guinness Book of World Records – more to come on this.

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Clerk Gross reminded everyone that the office will be closed due to vacation the week of April 1st.

President DeGraw asked attorney Shirley to discuss the lagoon case with Mr. Travis. It was reported that Mr. Travis dropped the fee but would like to do a different route on the west side. Mr. Shirley would like to sit down with DeGraw and Supt. Davidson to make sure of the procedures and operation of the lagoons to see if this would work. Davidson stated that there would be large fees for this as to re-design the flow of the lagoons and all the permits that go along with it. As has been stated, this needs to be finalized because the release needs to be made at the lagoons are past due and the DEQ has been patient, but the lagoons can't wait much longer. DeGraw, Davidson and Shirley will meet.

Motion by Maloney, second by Coughlin to approve invoices in the amount of \$17,528.89.
Carried by roll call vote 5-0.

Motion approved to adjourn at 7:44. Carried 5-0.

Respectfully submitted by
Gina L Gross
Village Clerk