

**Village of Shepherd  
Minutes of Meeting  
March 20, 2017**

Regular meeting of the Shepherd Village Council held on Monday, March 20, 2017. Meeting was called to order at 7:00 pm by Village President Mike DeGraw at the Village Hall.

**Pledge of Allegiance**

Roll Call: Koutz Jr., Maloney, Myers, Reynolds, Roth, Yates, DeGraw  
Absent: None  
Present: Police Chief – Sawyer                      DPW – Davidson  
                 Attorney – Bill Shirley                      Treasurer - Wilmot

Motion by Reynolds, second by Koutz to approve minutes of meeting held on March 6, 2017. Carried by roll call vote 7-0.

Motion by Reynolds, second by Yates to approve the Treasurer and Investment report for February 2017. Carried by roll call vote 7-0.

**Public Comment:** None

**Committee Reports:**(Capital, DPW, Finance, Fire, Personnel, Police, Zoning, MacTV)

***Capital:*** discussion on the Garden Club; sidewalk policy review – next meeting will be April 5th  
Trustee Maloney stated that she will organize a garden club that will focus on flowers for now and will come back with ideas for where. Discussion was also held regarding an ordinance or policy.

***DPW:*** new brooms and brushes put on sweeper; prepping VAC truck; first part of April will be working at lagoons; waiting for ground to dry up to move Santa house and start brush chipping. Annual brush chipping starts April 6<sup>th</sup>, the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of each month through October; will work on sidewalk plans after festival; final salt delivery by contract; 3 light poles and 1 planter need repaired; pursuing blight process; street closures were discussed for “farm to table” event in August; new truck worked well for plowing this year.

***MacTV:*** Breckenridge and Shepherd both have cancelled. Possibly moving Gratiot Office to St Louis if Alma cancels.

**Old Business:**

Purchase Requisitions: Etna Supply for water meters in the amount of \$3280.00 was requested by Steve Davidson of the DPW. Motion by Roth, second by Koutz to approve the purchase of water meters from Etna Supply in the amount of \$3280.00. Carried by roll call vote 7-0.

Festival update on OT hours: Trustee Reynolds reported that upon her attendance at the festival meeting, the committee approved a \$1500.00 payment to the Village of Shepherd for their employee's overtime hours during the festival weekend. Reynolds also stated that the committee did not want any donations from the Mid-Michigan Pathways organization event that is being held that weekend. Hopefully everyone can make all these events happen for the right reason for the community as a whole.

Garden Club – discussion held under Capital Projects.

Comp Time follow up: committee presented outline at the last meeting for review; discussion on hourly having different rules, too much time allowing too much time off, salary having max hours or no maximum, comp time that is accumulated during festival could be an issue. Continue to research.

**New Business:**

Sidewalk lease agreement: Shepherd Bar & Restaurant requesting to have the annual sidewalk patio as in year's past was presented. Motion by Koutz, second by Reynolds to approve the sidewalk lease agreement with the Shepherd Bar & Restaurant as presented. Carried by roll call vote 7-0.

Motion by Yates, second by Maloney to approve the payment of bills in the amount of \$14,854.16. Carried by roll call vote 7-0.

Motion approved to adjourn at 7:39. Carried 7-0.

Respectfully submitted by  
Gina L Gross  
Village Clerk