

**Village of Shepherd  
Minutes of Meeting  
April 15, 2019**

Regular meeting of the Shepherd Village Council held on Monday, April 15, 2019. Meeting was called to order at 7:00 pm by President DeGraw, at the Village Hall.

**Pledge of Allegiance**

Roll Call: Coughlin, M. Davidson, Maloney, Myers, Reynolds, Roth, DeGraw

Absent: None

Present: DPW – Davidson      Attorney – Bill Shirley  
          Police – Sawyer      Treasurer - Wilmot

Motion by Reynolds, second by Myers to approve minutes of meeting held on April 1, 2019. Carried by roll call vote 7-0.

Motion by Reynolds, second by Davidson to approve the Treasurer and Investment report for March 2019. Carried by roll call vote 7-0.

**Public Comment:** Robert Courter, 149 E Maple, questioned needing ORV stickers for the golf carts during the syrup festival for the parade committee. Council agreed to excuse them for the parade staff for that day, as long as the carts were marked parade staff and used wisely.

**Committee Reports:**(Capital, DPW, Festival, Finance, Fire, Personnel, Police, Planning Commission; ZBA and Zoning)

**Capital:** trash contract was revised and will be sent out for review; bid out with Coe Township both with carts and without; Coe Township will split bidding ad costs. Will send to Republic, Waste and Grainger for a 3 to 5-year contract. Discussion regarding senior discount on trash to continue.

2020 Wright Ave Project – reviewed consulting groups/Don Duggar putting together questions to ask groups, as well as Rural Water. May 14<sup>th</sup> format will be generated, hoping to have first presentation from first group at the May 20<sup>th</sup> council meeting. Also researching low to moderate grade for grant research.

**DPW:** festival prep; equipment spring work up; drink water inspections – starting door to door notices; flushing hydrants; sidewalk program coming soon; cross connection conference attended by Steve D, which DEQ requires – need to review the villages cross connections; rate study/water main priority lists; well testing to be done; need insurances holding the village harmless for the tractor pulls and special events; school students will be rescheduling their spring clean-up in the village due to weather; leaf vac bids will be going out soon to hopefully have opening on May 20<sup>th</sup>; discussed closing or moving the RV dump site due to mis-use and

would like to consider opening one at the DPW that can be monitored; sludge removal – lagoons bid out to 3 companies – DEQ requires and would need 160-180 acres to apply it to.

**Fire:** special assessment was collected; SCBA payoff; capital policy approved; thanked committee that was formed for the equipment upgrades; parade Friday of festival; runs to date are 242 in 2017; 206 in 2018 and 228 in 2019 at this time of year; controlled burn in Lincoln Township on April 6<sup>th</sup>; Weiferich stepping down but will still be a volunteer.

**Police:** finished policy and procedures for review; received good feedback on video that was completed for the trauma kits; letters have been sent out to residents and businesses on blight issues.

**Planning Commission:** April 23<sup>rd</sup> meeting to review site plan from Highland Plastics for an addition; Reynolds Custom Woodworking has been closed by Isabella County until further permits are issued by the County.

**Old Business:**

Purchase Requisitions: none

Website: Committee set through another webinar and received a 3<sup>rd</sup> quote. President DeGraw would like to look into other villages and make a few phone calls. DeGraw and K. Roth will look into other villages.

**New Business:**

Discussion on waste water testing bill that was received over \$1300; never had this bill in the past and the cost is less by going through the City of Alma.

Motion by Maloney, second by Coughlin to approve invoices in the amount of \$137,055.04. Carried by roll call vote 7-0.

Motion by Roth, second by Reynolds to move to closed session at 7:56 to discuss current litigation pertaining to the village lagoon property. Carried by roll call vote 7-0.

Motion by Roth, second by Reynolds to move to open session at 8:16 to continue regular session of village meeting. Carried by roll call vote 7-0.

Clerk Gross thanked Trustee Reynolds for taking minutes at the last meeting.

Clerk Gross reported that the recycle calendar for April is incorrect and the pick up dates are the 8<sup>th</sup> and 22<sup>nd</sup>. The Recycle Center is aware of their error.

Motion approved to adjourn at 8:29. Carried 7-0.

Respectfully submitted by  
Gina L Gross  
Village Clerk