

**Village of Shepherd
Minutes of Meeting
April 20, 2020**

Regular meeting of Shepherd Village Council held on Monday, April 20, 2020 via Zoom due to COVID-19 Rules. Meeting was called to order at 7:00 pm by Village President Mike DeGraw at the Village Office.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Myers, Roth, DeGraw
Absent: Reynolds
Present: DPW – Steve Davidson Police – Chief Sawyer
 Attorney – William Shirley

Motion by Roth, second by Maloney to approve minutes of meeting held on March 2, 2020. Carried by roll call vote 6-0.

Motion by Coughlin, second by Roth to approve minutes as amended of meeting held on March 11, 2020 with Michigan Rural Water and Fleis & ~~Vandebrink~~ ^{Vandenbrink}. Carried by roll call vote 6-0.

Motion by Roth, second by Coughlin to approve the Treasurer and Investment Report for both February 2020 and March 2020. Carried by roll call vote 6-0.

Public Comment:

None

Committee meetings:

No Committee meetings.

Old Business:

Purchase Req's: 1 purchase requisition from the Police Department for 2 vests from CMP Distributors in the amount of \$1150.00. Motion by Roth, second by Maloney to approve the purchase of 2 vests from CMP Distributors for the Police Department in the amount of \$1150.00. Carried by roll call vote 6-0.

Asset Management Resolution: resolution to continue the water study program with Michigan Rural Water for 2023 in the Village of Shepherd. Motion by Roth, second by Maloney to approve the resolution to continue the water study program with Michigan Rural Water for 2023 in the Village of Shepherd. Carried by roll call vote 6-0.

Trustee Roth asked the status on the park property sale on Central Avenue. Attorney William Shirley indicated there was a delay with offices closed due to COVID-19, however, the warranty deed is now being signed and will be submitted this week.

Trustee Maloney asked the status of the bridge at Salt River Park and the property. DeGraw discussed the repairs to the bridge being done by the Village with Pete Alexander, Festival President. The property is still being discussed at this point. Donation from festival towards the bridge repair, village obtain property near outfall, festival would then be deeded the rest of the property. Trustee Roth will speak with Pete Alexander on the final negotiations and any type of donation towards the repairs of the bridge.

New Business:

Ordinance/Website: Trustee Coughlin thought that if everyone was to take a portion of the ordinance book to do any updates that we could complete the process faster. Clerk Gross will assign pages to each Council member to review and email it out.

Website – Clerk Gross would like to move forward on completing the website and moving over the emails as soon as possible. Both the Clerk’s office and Police Department had issues again with replying to emails and had to have IT repair it again. Clerk Gross has emailed out the website for review and if anyone has anything they would like to add/change/delete to get with her by then end of April. Changes will take place the first part of May.

President DeGraw asked about the next Council meeting being May 4th and not knowing the State’s ruling yet. Possibly may wait until May 18th but will wait for the Governor’s report before a decision is made on next meeting.

DPW Supt. Davidson discussed the 2020 Wright Avenue project, letting will be in June, start with tree removal and the parking issue has been resolved.

Trustee Myers, DPW Chair, presented to Council the idea of hiring 2 temporary seasonal employees for 6 – 8 weeks for the DPW. Discussion on wages and the help needed. Motion by Roth, second by Lee to hire 2 seasonal temporary employees up to 35 hours per week at \$11.00 per hour, not to exceed \$6500 including taxes and fees. Carried by roll call vote 6-0. The hiring committee will consist of Myers, Coughlin and S. Davidson.

DPW reported vandalism in the park pavilion again with light bulbs being smashed out and writing and carvings in the picnic tables and on the pavilion. Chief Sawyer and DPW Supt. Davidson will discuss the issue.

DPW Supt. Davidson informed Council that there is a sewer connection joining two properties on Chippewa Street. One of the properties is the Eight Cap Building/Shepherd Schools and the other is residential. The school would hire Kenny Trucking to complete the work, however, they would like to know if the Village would consider waiving the tap fees. Motion by Coughlin, second by Maloney to waive the tap fees to Shepherd Public Schools for a sewer connection correction on Chippewa Street. Carried by roll call vote 6-0.

Recycling is contemplating opening drop off sites but not curb side as of yet. Trash collection possibly will be collecting 2 large items when they start collection those items again, just to get caught back up, but only temporary.

Chief Sawyer explained to Council how the department has been working during the COVID-19 pandemic. They are ^{here} ~~hear~~ and doing their jobs, not making many stops at this point, but staying safe and are here for calls.

Motion by Coughlin, second by Roth to approve payment of bills as follows: March 16th for \$59,097.96; April 6th for \$20,473.74 and April 20th for \$22,019.37. Carried by roll call vote 6-0.

Motion approved to adjourn at 8:18. Carried 6-0.

Submitted by
Gina L Gross
Village Clerk