

**Village of Shepherd
Minutes of Meeting
May 6, 2019**

Regular meeting of the Shepherd Village Council held on Monday, May 6, 2019. Meeting was called to order at 7:00 pm by President DeGraw, at the Village Hall.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Myers, Roth, DeGraw
Absent: Reynolds
Present: DPW – Davidson Attorney – Bill Shirley
 Police – Sawyer Treasurer - Wilmot

Motion by Roth, second by Myers to approve minutes of meeting held on April 15, 2019.
Carried by roll call vote 6-0.

Public Comment: None

Committee Reports:(Capital, DPW, Festival, Finance, Fire, Personnel, Police, Planning Commission; ZBA and Zoning)

Police: finished reviewing the policy and procedures 1.10 – 3.320 with no changes presented. Motion by M. Davidson, second by Maloney to approve the following Policy and Procedures: 1.010 Department Policy Books; 1.020 Internal Affairs; 1.030 Appearance; 1.040 Court Appearances; 1.050 Employee Personal Activities; 1.060 Light Duty Assignments; 1.070 Drug Free Workplace Act of 1988; 1.080 Gifts and Gratuities; 1.090 Ride-Along; 1.120 Duty Related Injury or Illness; 1.130 Harassment Policy; 1.140 Public Relations Presentations; 1.150 Media; 1.160 Supplemental Employment; 1.170 Smoke/Tobacco Free Workplace; 1.251 Political Activities/Endorsements; 1.252 Procedures – Awards and Citations; 2.020 Bomb Threat Policy; 2.035 Use of Force; 2.040 Found Property; 2.060 Lein – Usage; 2.100 Handling of Incapacitated Persons; 2.110 Violation of a Preliminary Injunction; 2.120 Crime Victim Rights Act PA87 PF 1985; 2.130 Bloodborne Pathogens- Disease Prevention; 2.140 Training for CPR and First Aid; 2.150 Patrol Cars; 2.160 Safety Belt Use; 2.170 Damage to Department Vehicles; 2.180 Protective Armor; 2.190 Firearms-Authorization and Maintenance; 2.200 Weapons – Care and Use; 2.230 Data and Communications Equipment; 2.240 Amber Alert Program; 2.2510 Automatic External Defibrillator; 2.2520 Use of High Visibility Apparel; 3.040 Judicial Review of Warrantless Arrests; 3.050 Pursuit Driving; 3.060 Emergency Response – Vehicle Operation; 3.070 Spike Strips; 3.080 Crisis Negotiations; 3.090 Decease Human Beings; 3.100 Criteria & Use of Medical Examiner; 3.120 Vehicle Impound; 3.140 Inventory Searches of Motor Vehicles; 3.150 Motor Vehicle Stops/Searches – Also K9; 3.180 R.I.S.E. (aka Women’s Aid Services); 3.210 Fire Investigations; 3.220 Traffic Hazards; 3.230 Road Killed Deer; 3.240 Wrecker Service; 3.250 Open Complaints – Follow Up; 3.260 Accident Investigation/Report Completion; 3.270 Evidence Handling and Storage; 3.280 Blood Samples – Vehicular Accidents; 3.290 Evidence Requiring

Analysis at Crime Lab; 3.310 Mobile In-Car Video Cameras; 3.311 Officer Worn Body Cameras; 3.320 Safe Delivery of Newborns Act. Motion carried by roll call vote 6-0.

Planning Commission: Trustee Coughlin stated the Commission met and approved the Site Plan for Highland Plastics contingent upon final corrected drawings. No additional employees at this time, parking area good, no landscaping based on size of parcel overall and there will be minimal exterior lighting.

Zoning: the following permits were approved:
206 W Maple fence replacement in rear/side yard; 306 W Cottage for a shed; 313 N Chippewa for new construction of a duplex; 525 N Second for new addition

Old Business:

Purchase Requisitions: none

Trash Contract – in reviewing the proposed contract there were a few changes needed that will be made and brought back at the next Council meeting.

Website – President DeGraw and Trustee Roth are researching other Villages/Cities for use and layout examples. Committee would like a list of suggested needs for the website.

Trustee Maloney asked about the status of moving the RV dump. DPW Davidson stated that it will be discussed at the DPW Committee meeting.

New Business:

Food Truck Ordinance – possibly need to amend current ordinance after finding issues through the festival weekend. Referred to capital projects committee.

Festival follow up: golf carts for parade staff went well; Trustee Myers stated there were several of her clients that commented on how nice the Village looked so soon after and thanked the DPW.

Letter of thanks was received by Beth Bryant for the work that the Village DPW did with the school for the town clean-up program.

Davidson/DPW stated that the rate study is still in the works and will be coming down very soon with a lot of detailed work ahead.

Minutes May 6, 2019
Page 3 new business cont'd...

Chief Sawyer indicated that over festival it appeared several residents roped their yards off clear into the right of way which caused some problems and that this needs to be looked into for future use. Overall, the Festival went well; a few juvenile fights that did not include Shepherd students but 13-year old's without parental guidance from early morning into the evening hours. This needs to be researched for future control. Also, there was about \$800 in damage to the dug outs at the school in another incident, but there were confessions.

Motion by Maloney, second by Myers to approve invoices in the amount of \$18,219.57. Carried by roll call vote 6-0.

Motion approved to adjourn at 7:53. Carried 6-0.

Respectfully submitted by
Gina L Gross
Village Clerk