

**Village of Shepherd  
Minutes of Meeting  
May 15, 2017**

Regular meeting of the Shepherd Village Council held on Monday, May 15, 2017. Meeting was called to order at 7:00 pm by Village President Mike DeGraw at the Village Hall.

**Pledge of Allegiance**

Roll Call: Koutz Jr, Maloney, Myers, Reynolds, Roth, Yates, DeGraw

Absent: None

Present: DPW – Davidson Attorney – Bill Shirley

Motion by Roth, second by Koutz to approve minutes of meeting held on May 1, 2017. Carried by roll call vote 7-0.

Motion by Roth, second by Reynolds to approve the Treasurer and Investment report for April 2017. Carried by roll call vote 7-0.

**Public Comment:** None

**Committee Reports:**(Capital, DPW, Finance, Fire, Personnel, Police, Zoning, MacTV)

***Capital:*** Trustee Reynolds stated that the committee met to select a few ordinances that need reviewed by the Zoning Administrator: medical marijuana, windmills and property use are 3 that were selected. The Committee would also like to review the sidewalk replacement policy and letter before sidewalks are replaced in this year's program. Looking at only a 2-year payment policy. Next meeting will be May 30<sup>th</sup> at 5:30 with discussion focusing on vacant lots.

***DPW:*** F350 truck had cables replaced; lagoon sprayed; DEQ samples were all good at lagoons; vegetation being cleaned up at lagoons along with other debris; brush pick up is going well the first and third Thursdays of every month; attended MDOT and County Road Commission meetings; another grant was received for the Mid-Michigan Pathways and the tree removal is still in process along with gas lines, etc.; sidewalk list is being generated for this year's program, will keep in line with the budget; May 30<sup>th</sup> Central Asphalt will be pulverizing the local streets that were in the budget this year – Sunset, Upton and 2 blocks of Union.

***Zoning:*** 208 W Cottage will be meeting with ZBA on June 1<sup>st</sup> for a variance request on a house, porch and garage addition.

**Old Business:**

**Purchase Requisitions:** 1 presented for line painting of Wright Avenue. Motion by Roth, second by Koutz to approve \$1963.50 to PK Contracting for the center line painting of Wright Avenue, intersection STOP lines and the RR emblem. Carried by roll call vote 7-0.

Evaluations – Continues

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**New Business:**

**Planning Commission Resignation:** Doug Webb submitted his resignation from the Planning Commission. Council regretfully accepted his resignation and wishes him well.

There is a letter of interest for the vacant seat on Planning commission from Lee Coughlin. Motion by Koutz, second by Reynolds to appoint Lee Coughlin to the Planning Commission effective 05/15/17.

Discussion was held regarding the verbal resignation that has been given to the Village Clerk by Jeff Huber from Zoning Board of Appeals. He has spoken to the Clerk a few times stating that if there was ever interest from another resident he would resign as he is unable to attend the meetings. Due to his absence and verbal notification the Council will accept his verbal resignation. Motion by Roth, second by Koutz to accept the verbal resignation from Jeff Huber from the Zoning Board of Appeals. The Village Clerk will send a letter with the notification. Carried by roll call vote 7-0.

Council received a letter of interest for any vacancies of Zoning Board of Appeals from Michelle Davidson. Motion by Roth, second by Myers to appoint Michelle Davidson to the Zoning Board of Appeals effective 05/15/17. Carried by roll call vote 7-0.

Discussion regarding the village website – need to upgrade. Members will consider getting quotes.

Discussion regarding lawn mowing fees provided by the Village DPW. Currently at \$50.00 per hour and looking to upgrade to \$100.00 per hour.

DPW/Steve Davidson reported that there have been some issues at the lagoons from the neighboring property owner. It appears there is a water issue that they believe is caused by the lagoons. DEQ has inspected and it is not the lagoons.

Steve Davidson/Mid-Michigan Pathways reported that the committee offered 5% of the fund raising from the beer tent next year (2018) and 10% the following year. Some festival members were OK with the offer, others were not and saying they wanted 50%. Offer yet to be determined at this point.

Motion by Roth, second by Yates to approve the payment of bills in the amount of \$18,599.51. Carried by roll call vote 7-0.

Motion approved to adjourn at 8:00. Carried 7-0.

Respectfully submitted by  
Gina L Gross  
Village Clerk