

**Village of Shepherd
Minutes of Meeting
May 20, 2019**

Regular meeting of Shepherd Village Council held on Monday, May 20, 2019. Meeting was called to order at 7:00 pm by Village President Michael DeGraw at the Village Office.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Myers, Reynolds, Roth, DeGraw
Absent: None
Present: DPW – Steve Davidson Police – Chief Sawyer

Motion by Reynolds, second by Myers to approve minutes of meeting held on May 6, 2019. Carried by roll call vote 7-0.

Motion by Reynolds, second by M. Davidson to approve the Treasurer and Investment Report for April 2019. Carried by roll call vote 7-0.

Public Comment: Merlene Koutz, 280 E Orchard asked the status of the splash park. Council replied that the committee that is working on it is still seeking grant funding and a location for the ballfield that needs to be replaced.

Mr. Koutz also asked about the gunsmith on Wright Avenue, if they still planned on building. Council replied that there were some things that needed to be clarified with the County, but all should be good soon.

Committee meetings:

Capital: trash contract review with Coe Township all good and they will pay for ½ of the advertising; food truck ordinance concerns but still seeking other information; 2020 Wright Ave project consulting firms questions are being formatted for consistency, hope to have first consulting firm at the 1st Council meeting in June.

DPW: bid specs on leaf vac; drinking water inspections started need to be done by 2020; yearly CCR reports soon; lagoon sludge results, notify company of removal and contact farmers for disbursement; brush chipping going well; sidewalk list to start from last year; 2020 engineering project; RV dump needs to be regulated or moved, still researching; water rate study still in the works; forced main leak by lagoons repaired; discharging at lagoons.

Park Bridge – contractors will be contacted

DPW Supt/Steve Davidson stated that the Depot Committee is working on sidewalk and gazebo work and would like to request the use of the village skid steer as the operator. Motion by Roth, second by Coughlin to allow Steve Davidson, DPW Supt. as the operator of the village skid steer to use at the Shepherd Depot to prep for sidewalks and a gazebo. Carried by roll call vote 7-0.

Council would like to send a thank you to Morbark for the mulch that was donated to the Village residents and businesses. What a generous idea that was very much appreciated by several people.

Festival: property being paid off with the help of the Sugar Bush Corporation; served over 9000 pancakes, less workers makes it just over 7000 approximately; syrup use down but sausage amounts were up.

Planning Commission: there is a meeting scheduled for May 23rd for the North Drive property development.

Zoning: 413 East Drive, shed approved; 310 W Orchard submitted a request for a garage and fix front porch roof

Old Business:

Purchase Req's: None

Trash Contract: Motion by Roth, second by Reynolds to publish trash contract bid proposal with Coe Township, Coe paying ½ cost of advertising. Carried by roll call vote 7-0.

Website: other options have been presented and committee would like to meet regarding the feedback from other communities. DeGraw, Coughlin and Reynolds will set a time.

Splash park notification: meeting will be May 29th at 6:00 pm, still discussing ball field.

Sidewalk/bridge walk on south side by 4 Seasons Floral price presented for future project with Coe Township by grant funding. Would like to seek grants for the bridge and then the Village would have sidewalk to the bridge and Coe would do sidewalk East to reach bank, McDonald's, etc....

New Business:

Federal Rd property split request: Property owner at 8171 Federal Rd is requesting to split her lot so that her home is sitting on one lot and her barn is on its own that would be sold to the adjacent neighbor for them to add that lot dimension to their property.

Motion by Coughlin, second by Myers to approve the property split and add for 8171 Federal Rd and 8155 Federal Rd. Carried by roll call vote 7-0.

Street Administrator/annual approval: Resolution to annually assign the street administrator for the Village. Motion by Reynolds, second by Roth to appoint Steve Davidson as the Street Administrator for the Village of Shepherd. Carried by roll call vote 7-0.

President DeGraw presented a drawing of the site map of the festival and village property at the river near Salt River Park. It appears that the village property is also on the east side of the river that encompasses the small pavilion owned by the festival. The Sugar Bush/Festival Committee asked if the Village would sell any of the property along the river on both sides. Discussion by Village Council regarding property and bridge led to a consensus that the Sugar Bush/Festival can have the property on the east side of the river, as originally thought, and the bridge that was apparently given to them by the Shepherd Lion's Club years ago, but nothing on the west side of the river since the village has infrastructure on that side.

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new business cont'd...

Motion by Maloney, second by Myers to approve payment of bills in the total amount of \$23,580.09. Carried by roll call vote 7-0.

Motion approved to adjourn at 8:07. Carried 7-0.

Submitted by
Gina L Gross
Village Clerk