

**Village of Shepherd
Minutes of Meeting
June 3, 2019**

Regular meeting of the Shepherd Village Council held on Monday, June 3, 2019. Meeting was called to order at 7:00 pm by President DeGraw, at the Village Hall.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Reynolds, Roth, DeGraw
Absent: Maloney, Myers
Present: DPW – Davidson Attorney – Bill Shirley Police – Sawyer

Motion by Reynolds, second by Davidson to approve minutes of meeting held on May 20, 2019. Carried by roll call vote 5-0.

Public Comment: Pat Burk, 400 East Drive, asked about property behind him and if it could be mowed or posted for mowing. Police Dept. is currently working on postings.

Committee Reports:(Capital, DPW, Festival, Finance, Fire, Personnel, Police, Planning Commission; ZBA and Zoning)

Fire: committee reported on equipment, chassis, etc.; added line item in budget for emergency funding; re-alignment of officers include: Weiferich and Wilmot have resigned. Brad Doepker was promoted to Captain. Aaron Lloyd was promoted to Lieutenant. Adam Williams promoted to Lieutenant at Station #3 and Kevin Salisbury as Safety Captain. Need new back flow preventors on water pumps – mandated by the State along with inspections every year. Runs to date: 308, 308 in 2018 and 327 in 2017. No 2% funding.

Planning Commission: Trustee Coughlin let Council know that there was a meeting regarding the Site Plan request from Mr. Klumpp and the North Drive development property. The PC tabled the Site Plan request until further information is given from Village Council on the water and sewer.

Council agreed that this property must hook up to municipal water and sewer, as also discussed with the Village Attorney.

Planning Commission meeting will be set for Tuesday, June 11th at 7:00 pm with the Village Attorney to re-address the Site Plan as presented by Mr. Klumpp.

Zoning:

*property split request was presented for 105 Tara Court. President DeGraw asked if the Zoning Administrator had reviewed yet. Clerk Gross stated no and that it would have to be submitted for his recommendation.

*garage placement at 208 N Second does not meet the zoning permit application. Trustee Coughlin will draft a letter to have the garage unit which appears to be on skids, moved to its property setting as requested and approved through Zoning Board of Appeals.

*County Inspector indicated that there is work in progress at 210 S First to be in compliance with the county, but still not allowed to operate.

*310 W Orchard is requesting, by zoning permit application, the possibilities of building an attached garage. There was concerns of the larger building that was constructed in the rear yard. The upper story has an exterior door and questions arose about the building having occupancy. Clerk Gross will contact the County Inspector to confirm.

Old Business:

Purchase Requisitions: none

Lagoon litigation: will require closed session at the end of the meeting due to on-going litigation issue

Website: meeting is scheduled after this regular council meeting

Village/Festival property & bridge: President DeGraw has a meeting with Ron Rhynard on Tuesday, June 4th at 5:00 pm. Also, the property is being properly surveyed.

New Business:

MERS deduction: President DeGraw discussed with the Council the employer rate that the village pays for the MERS retirement for the employees. Currently the village pays 4.26% which is down from 4.78%. After meeting with the MERS representative, it was suggested that the village continue the 4.78% to stay in line with upcoming rates and meeting the percentages for the village. The MERS rep indicated that the village would need to approve this and to then email them to ask for the change.

Motion by Coughlin, second by Roth to ask MERS to increase the employer deduction to 4.78%, from 4.26%, to maintain a better fund balance for the village. Carried by roll call vote 5-0.

Leaf Vac Bid: bid opening was held today at 2:00 pm, receiving 2 bids. American Road Machinery and Bell Equipment both submitted bids. Village Council referred the bids over the DPW Committee for further review.

Vacate Bissell Street: after a recent property sale ^{east}~~west~~ of the village, it became clear that the village had a piece of landlocked property that was an actual street at one time named Bissell Street. This property is of no use to the village and is a street that cannot be sold, therefore would like to vacate.

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Motion by Roth, second by Reynolds to approve the resolution to vacate Bissell Street that is located north of East Wright Avenue in the 500 block. The new owner of the property is Tim Sponseller, C & R Electric.

Motion by Coughlin, second by Reynolds to approve invoices in the amount of \$8118.89.
Carried by roll call vote 5-0.

AT this time the village will discuss litigation

Motion by Roth, second by Coughlin to move to closed session to discuss litigation involving the lagoons at 7:55 pm. Carried by roll call vote 5-0.

Motion by Roth, second by Reynolds to return to open session at 8:08 pm. Carried by roll call vote 5-0.

Clerk Gross reminded everyone about the Farm to Table event coming up in August and that the tickets are on sale at Mitchell's Deli and Shepherd Bar & Restaurant.

Motion approved to adjourn at 8:10. Carried 5-0.

Respectfully submitted by
Gina L Gross
Village Clerk