

**Village of Shepherd
Minutes of Meeting
June 18, 2018**

Regular meeting of the Shepherd Village Council held on Monday, June 18, 2018. Meeting was called to order at 7:00 pm by President DeGraw, at the Village Hall.

Pledge of Allegiance

Roll Call: Koutz Jr., Maloney, Reynolds, Yates, DeGraw
Absent: Myers, Roth
Present: DPW – Davidson Attorney – Bill Shirley
Police – Chief Sawyer

Motion by Yates, second by Reynolds to approve minutes of meeting held on June 4, 2018. Carried by roll call vote 5-0.

Motion by Yates, second by Reynolds to approve the Treasurer and Investment report for May 2018. Carried by roll call vote 5-0.

Public Comment: Kathy Edwards, presented to Council the idea of having a spray park in the Village Park. The spray pad would be a 40x50 pad at 2000 square feet at a cost of approximately \$150,000 that will be by grant funding. Asking the Village about placement, possibly at the Village park and about maintenance. Also seeking annual funding from a couple organizations to support the maintenance. Council gave Kathy the go ahead and will write a letter of support in her moving forward with this project to be placed in the Village Park.

Committee Reports:(Capital, DPW, Finance, Fire, Personnel, Police, Zoning)

Personnel: committee met to discuss employee reviews, job descriptions, contracts and working holidays.

Police: traffic control update was presented to replace #18-00005.

Motion by Yates, second by Reynolds to approve traffic control order #18-00006 that will replace 18-00005 stating parking will not be allowed on the east or west side of First Street along the walk path. This is a permanent order. Carried 5-0.

ZONING: 243 E Wright approved replacement shed through ZBA; 306 Red Maple Lane shed was approved; 105 Tara Court variance request for front yard set back to meet on July 17th.

Old Business:

Purchase Requisitions: Mainstream Computers for a new laptop for the Village Office and Treasurer for the tax program. Motion by Maloney, second by Reynolds to approve \$810 to Mainstream Computers for a laptop for the use by the Village Treasurer during tax season and at the Village Office. Carried by roll call vote 5-0.

Ordinance reviews: Sidewalk, parking and refuse were presented to the Council for review. The mobile food truck ordinance is still being reviewed for permit, fees, how many times per year and during festival time rules. Also, that there needs to be language regarding State laws on residential properties must be adhered too. Also reviewing the hawkers, peddlers, solicitor's ordinance and permit and the water/sewer ordinance. Next committee meeting will be on Tuesday, July 17th at 5:30 pm. Motion by Koutz, second by Maloney to set a public hearing for Monday, July 16, 2018 at 7:00 pm during the regular scheduled council meeting to hear public comment regarding proposed changes to the sidewalk, parking and refuse ordinances. Carried by roll call vote 5-0.

President DeGraw discussed the meeting that was held with Mr. Travis regarding the lagoon and DEQ situation. Trustees Reynolds and Roth, along with Chief Sawyer, attended the meeting and site visit at the lagoons. DEQ is directing the Village to extend the line/pipe to the river in which Mr. Travis needs to allow the Village access through his property. Mr. Travis is not allowing the access and therefore we need to move forward possibly by court order. There was also discussion regarding a temporary restraining order for village employees and was advised by the village attorney that Steve Davidson file for a personal protection order. Motion by Reynolds, second by Koutz to allow village attorney, William Shirley, to move forward with the temporary restraining order. Carried by roll call vote 5-0.

Maple Street traffic control: Chief Sawyer stated that he spoke with the Michigan State Police and they informed him that a 15mph sign is not allowed and can look into prices for a traffic study. Council discussed the Jaydar/speed sign being placed on Maple Street. Steve/DPW said he would need another bracket that would cost approximately \$38.00 to have another placement for the sign. Council agreed to have the other bracket placed and to put Jaydar up on Maple Street for a while.

New Business:

Clerk Gross stated each year when filing the Act 51 Street Financial Report they need an updated resolution for the Village's street administrator.

Motion by Koutz, second by Maloney to appoint Steve Davidson as the Street Administrator for the Village of Shepherd. Carried by roll call vote 5-0.

Chief Sawyer informed Council that there will be an active shooter exercise training at the school on June 21st and to not be alarmed. This training will be from 9:00 am – 3:00 pm.

Motion by Yates, second by Reynolds to approve the payment of bills in the amount of \$16,906.36. Carried by roll call vote 5-0.

Motion approved to adjourn. Carried 5-0.

Respectfully submitted by Gina L Gross, Village Clerk