

**Village of Shepherd
Minutes of Meeting
June 19, 2017**

Regular meeting of the Shepherd Village Council held on Monday, June 19, 2017. Meeting was called to order at 7:00 pm by Village President Pro Tem Lisa Reynolds at the Village Hall.

Pledge of Allegiance

Roll Call: Koutz Jr, Maloney, Myers, Roth, Reynolds

Absent: DeGraw, Yates

Present: DPW – Davidson Attorney – Bill Shirley Treasurer - Wilmot

Motion by Roth, second by Koutz to approve minutes of meeting held on June 5, 2017. Carried by roll call vote 5-0.

Motion by Roth, second by Myers to approve the Treasurer and Investment report for May 2017. Carried by roll call vote 5-0.

Public Comment: Kristin Giffin, 206 W Maple, spoke on behalf of a notice she received regarding her chickens. She would like Council to re-consider allowing chickens in the village. The children are learning about taking care of them and they help the environment. Council reflected on the previous issue with chickens and stated they have not been allowed. Motion by Roth, second by Maloney to have the property owner of 206 W Maple remove their chickens within 2 weeks from today. Carried 5-0.

Jerry Jaloszynski, County Commissioner, discussed the issue of soliciting in the roadways and that it is still under house law. County will be undergoing inspections of wells and septic.

Pat Burk, 400 East Drive, would also like the Village to consider looking into the chicken ordinance and possibly allowing at least for the 4H programs in the area.

Committee Reports:(Capital, DPW, Finance, Fire, Personnel, Police, Zoning, MacTV)

Capital: held meeting with Tim Nieporte, Zoning Administrator to discuss the medical marijuana, site plans, windmills and code of ordinances. Also reviewed the sidewalk letter and invoicing; local streets paved stayed within budget

DPW: securing the DPW with fencing due to items being stolen and illegal dumping; DEQ samples at lagoons from discharging and drugging ponds, vegetation, etc.; July 7th pathway bids are due; chipping going good; 15 trees taken down, still a few more could come down but budget does not allow, also planting more trees; shoulder work yet to do on the new local streets; State MMI Program working at the Depot

Zoning: July 10th ZBA will meet regarding variance requests for a fence at 208 N Second and a rear deck at 419 East Drive

MacTV – met to approve payment of bills; channels switching; more looking to discontinue

Old Business:

Purchase Requisitions: 7 presented

BIO Medical Solutions for AED in the Police Department. Motion by Roth, second by Koutz to approve \$545.00 for AED's from BIO Medical in the Police Department. Carried by roll call vote 5-0.

Kenny Trucking for 45 yards screened top soil for DPW. Motion by Koutz, second by Myers to approve \$675.00 to Kenny Trucking for 45 yards of screened top soil for the DPW. Carried by roll call vote 5-0.

Pine Creek Rentals for contracted dozer work at the lagoons. Motion by Roth, second by Koutz to approve \$1820.64 to Pine Creek Rentals for contracted dozer work at the lagoons. Carried by roll call vote 5-0.

Rowe Incorporated for surveying of lagoon easements. Motion by Koutz, second by Myers to approve \$950.00 to Rowe Incorporated to survey the lagoon easements. Carried by roll call vote 5-0.

Dixon Engineering for water tower upgrades. Motion by Koutz, second by Maloney to approve \$10,900.00 to Dixon Engineering for water tower upgrades per the village budget. Carried by roll call vote 5-0.

Central Asphalt for local street paving per the budget. Motion by Roth, second by Maloney to approve \$64,400.00 to Central Asphalt for local street paving per the village budget. Carried by roll call vote 5-0.

East Jordan/EJ for manhole risers. Motion by Koutz, second by Roth to approve \$527.76 to East Jordan for 4 manhole risers for the DPW. Carried by roll call vote 5-0.

Evaluations completed

July 3rd Council meeting – due to the 4th of July Holiday and absence of Village Council it was decided to cancel the 1st meeting of the month in July. Motion by Roth, second by Myers to approve the cancellation of the 1st meeting of July due to absence of council members over the holiday. Carried by roll call vote 5-0.

Policy/mowing charges – discussion of increasing the fee from \$50 to \$100 per hour by the DPW for properties that are posted for mowing/weeds. Motion by Roth, second by Myers to

Minutes June 19, 2017
Page 3 old business cont'd...

charge \$100 per hour at a minimum for properties that are posted for mowing/weeds that is completed by the DPW effective June 20, 2017. Carried by roll call vote 5-0.

Sidewalk replacement program – reviewed letter for notification of sidewalk repair and sample invoice. Motion by Koutz, second by Maloney to approve sending the letters to the properties that are being marked for replacement. Carried 5-0.

Discussion on doing the new sidewalks and replacement sidewalks by our Department of Public Works employees. Motion by Koutz, second by Maloney to approve the Village DPW to do the new sidewalk installation and replacement sidewalks. Carried by roll call vote 5-0.

Trustee Maloney stated she obtained pricing on a water cooler that would cost around \$100 and approximately \$6.00 per water jug refill with deposit. No action was taken.

New Business:

Motion by Roth, second by Myers to approve the payment of bills in the amount of \$78,691.15. Carried by roll call vote 5-0.

Chief Sawyer informed Council that a Village Resident donated money towards a speed sign to be placed in the Village that is portable, meaning it could be placed in different locations as needed. Along with the resident's donation, there was also donations made by two other local organizations to help make this purchase.

Motion approved to adjourn at 8:00. Carried 5-0.

Respectfully submitted by
Gina L Gross
Village Clerk