

**Village of Shepherd  
Minutes of Meeting  
July 15, 2019**

Regular meeting of Shepherd Village Council held on Monday, July 15, 2019. Meeting was called to order at 7:00 pm by Village Trustee ~~Kent Roth~~ at the Village Office.

Mike DeGraw

**Pledge of Allegiance**

Roll Call: Coughlin, M. Davidson, Maloney, Reynolds, Roth, DeGraw  
Absent: Myers  
Present: DPW – Steve Davidson      Police – Chief Sawyer  
            Treasurer – Wilmot

Motion by Coughlin, second by Reynolds to approve minutes as amended of meeting held on July 1, 2019. Carried by roll call vote 5-0.

Trustee Roth arrived

Motion by Roth, second by Maloney to approve the Treasurer and Investment Report for June 2019. Carried by roll call vote 6-0.

**Public Comment:**

Jerry Jaloszynski, 3666 Shepherd Rd, County Representative, public defender's office discussion on advanced funding for building. This is the 1016 building on Health Parkway, hoping by September/October. New photo imaging for the County. Sheriff's office needed officers, discussion on wages. Zoning issue in Rolland township currently for a Dollar General Store.

John Van Tholen from Granger Waste Services introduced himself to Council as one of the bids presented for the waste services in the Village and for Coe Township.

Carey Hamill, 7019 E Pleasant Valley Rd, Cross Country Coach, asked about having a race on the new trail starting in the Village of Shepherd on Friday, August 9<sup>th</sup> at 8:30 pm. They provide insurance and porta johns for this race called The Panda Run. Council agreed to allow the race and asked that Mr. Hamill connect with Chief Sawyer.

**PRESENTATION: OHM, Craig Schripsema, Jason Strong, Lou Fleury.**

Have all been working with OHM for 9 years. OHM in business over 50 years. Offices all over the state.

**Committee meetings:**

**DPW:** tree trimming, sidewalks, RV dumpsite, trash contract were all topics at the meeting. Leaf vac was ordered.

**ZBA:** approved fence at 130 N Chippewa. Only concern was neighbor to the east asked if there could be a wider space between the fences in order to clean and the applicant agreed.

**Zoning:** 310 W Orchard, ZBA approved porch roof enhancement and new attached garage; 129 N Union, fence approved; 130 N Chippewa, ZBA approved fence

**Old Business:**

Purchase Req's: 1 presented for K & H Supply for \$598 for electric slab saw  
Motion by Roth, second by Coughlin to approve the purchase of a 18x125 E20 Electric slab saw from K & H Supply in the amount of \$598. Carried by roll call vote 6-0.

Trash bids: committee reviewed the bid docs and recommend Granger contract with carts provided. Council agreed. Coe Township meets the 2<sup>nd</sup> Monday of August. President DeGraw asked about keeping the trash pick up on Tuesdays. No formal motion at this time, waiting to hear from Coe Township.

Intersection painting: drawing was presented by committee proposing the request to paint on the intersection of Second and Wright Avenue, along with crosswalks. Much discussion on maintenance issue with heavy truck traffic at that corner making turns, farm equipment and regular traffic. Crosswalks could confuse some of the elderly and may also cause some traffic issues. Motion by Coughlin, second by Roth to respectfully decline to allow the painting of the intersection at Second and Wright Avenue along with the crosswalks. Motion carried 6-0. Letter will be sent to the committee.

American Legal/Code of Ordinances: 1<sup>st</sup> draft has been received but we are advised to page through the code to become familiar with it, but to not do an in-depth review yet. The draft report for in-depth review will be here in approximately 60 days at which time the Council will have 60 days to review and return with any changes.

Website – pending

Council discussed property at North Drive as to the availability of services in which the services are available and that a letter should be drafted and sent to Mr. Klumpp as to the discussion. Motion by Coughlin, second by Maloney to have Village Attorney, William Shirley, send a letter to Mr. Klumpp indicating that the Council approves with the Planning Commission approval of declining the site plan for development based on the water and sewer services. Carried 6-0.

**New Business:**

RV dump site: DeGraw presented information on a meter that could be placed at the RV dumpsite. Previous discussion about the use of the dump site and water usage and not being able to monitor it. Installation would be \$2200 and a monthly fee of \$150. Council members at the table who camp stated they have paid up to \$25 for the use of a RV dumpsite. More discussion and research to be done.

Clerk Gross brought up a change to be reviewed for the Sales Permit form as suggested by Chief Sawyer. IN filing for a sales permit, there is a background check required. Chief Sawyer would like to have a statement added at the bottom regarding the search of the background check so that applicants are aware, and they are signing for that as well.

Motion by Reynolds, second by Maloney to add language regarding the background check so that applicants understand that by signing the permit form they are authorizing the background check too. Carried 6-0.

Chief Sawyer spoke of the new "WHALE" program. "We Have A Little Emergency". This is a sticker that can be placed on your child's car seat with information if all others in the vehicle are not able to give direction on where the child should go. There are stickers for the window that indicate there is information under the car seat that emergency personnel would be aware of.

Motion by Maloney, second by Coughlin to approve payment of bills in the total amount of \$24,418.10. Carried by roll call vote 6-0.

Motion approved to adjourn at 8:49. Carried 6-0.

Submitted by  
Gina L Gross  
Village Clerk