

**Village of Shepherd  
Minutes of Meeting  
September 17, 2018**

Regular meeting of the Shepherd Village Council held on Monday, September 17, 2018. Meeting was called to order at 7:00 pm by Trustee Roth, appointed by President DeGraw, at the Village Hall.

**Pledge of Allegiance**

Roll Call: Koutz Jr., Maloney, Myers, Yates, Roth

Absent: DeGraw, Reynolds

Present: DPW – Davidson

Attorney – Bill Shirley

Treasurer - Wilmot

Police – Officer Janofski & Chief Sawyer

Motion by Roth, second by Koutz to approve minutes of meeting held on September 4, 2018. Carried by roll call vote 4-0.

Motion by Roth, second by Yates to approve the Treasurer and Investment report for August 2018. Carried by roll call vote 4-0.

**Public Comment:**

Jackie Curtiss, 7442 E Beal City Road, here to support presentation on Region VII Area Agency on Aging.

Trustee Koutz Jr. arrived.

Sheriff Mike Main reviewed 2017: 54 employees, 22 service units, 17,119 instances, 118 hours marine patrol, 4010 inmates, over 199,000 meals – to name a few. Building repairs were \$50,697 which included sewer issues. Have obtained \$161,000 in grant funding, attends several State and Local Board meetings.

Aaron Stevens of Stevens, Kirnovich & Tucker Accounting Firm, reviewed the Village of Shepherd audit report that was recently completed. All in all, appeared good with a few minor corrective actions and stated balances were better than the previous audit.

Kirsti Bueche, Region VII Area Agency on Aging, presented information regarding their program and asked to help make senior citizens aware that they offer assistance in health care, employment and funding for programs.

**Committee Reports:**(Capital, DPW, Finance, Fire, Personnel, Police, Zoning)

**DPW:** washing equipment, prepping leaf vac, seeking grant for another leaf vac; DEQ has new Engineer that will be doing inspections – Steve asked status of Travis/Lagoons if we need to

meet new deadlines. Attorney Wm. Shirley stated it is still in the discovery hearing process and employees should not be at the lagoons based on the threats that were given.

Lagoon inspections are next week, DPW working on duck weed and cat tails; Phase III design on walk path; fall tree take down will be happening soon, brush chipping in full force, first pour of sidewalks will be Friday; obtaining quotes for line painting and new material for Wright Avenue line painting that lasts longer; seeking grant for fire department

**ZONING:** Planning Commission met on 9/10/18 and scheduled a public hearing for 9/27/18 for proposed language change to the C2 district, section 901, sporting goods shops to include sporting goods refinishing & sales, and firearms refinishing, repair & sales.

**Old Business:**

Purchase Requisitions: 1 presented from the Police Department

Vendor: CMP for uniform accessories for both officers in the amount of \$1155.00. This cost is covered by the sale of the old squad car. Motion by Koutz, second by Myers to approve the purchase of uniform accessories from CMP in the amount of \$1155.00. Carried by roll call vote 5-0.

Balance of \$4300 from the sale of the squad car to be put into a CD. Motion by Koutz, second by Myers to move \$4300 from the common account where the sale of the squad car was deposited and put into a police CD. Carried by roll call vote 5-0.

Sidewalk/Food Truck Ordinance – after reviewing the proposed changes with not other suggestions, public hearing needs to be set. Motion by Koutz, second by Maloney to set a public hearing for Monday, October 15, 2018 at the regular council meeting to hear public comment regarding the proposed changes to the Sidewalk ordinance and a new food truck ordinance. Carried by roll call vote 5-0.

Klumpp property – waiting on other quotes to compare bids for water/sewer installation. Discussed 1/3 cost towards the installation, Mr. Klumpp felt it wasn't enough from the Village. Koutz asked about the 15-lot development instead of the 26 lot, if that was a possibility. This is not known at this time from the property owner.

Trustee Roth asked about the Jaydar on Maple Street, Chief Sawyer stated yes for 1 week and will check results.

Trustee Roth attended Splash Park meeting along with Lisa Reynolds prior to the Festival meeting. The cost to run the park would be \$12,000. Kathy Edwards, head of the committee, is seeking funds from the Festival, the Sugar Bush and the Village for the maintenance fees. The Festival meeting had no discussion on the splash park. Discussion on the ball field that would be lost if the splash park goes in and where there is space for another ball field. Trustee Yates

stated that is was discussion at their ball meeting and its great that there are possible spaces, but it takes a lot of money (approx. \$40,000) to develop the field.

**New Business:**

Resolution Consumers Energy – Consumers is requesting a resolution to approve updates within the village and based on the contract there needs to be an approval through resolution to complete the updates. Motion by Yates, second by Myers to approve the resolution to allow Consumers Energy to do updates at the corner of Third Street and Hall Street. Carried by roll call vote 5-0.

Trustee Myers informed council that the softball program for this season is over and the field and facilities will be winterized soon.

Trustee Koutz asked about a crosswalk sign at the corner of Maple Street and Fifth Street. DPW/Steve Davidson stated those signs were put up throughout the village years ago, but he will look at it to make sure its in its proper place.

Clerk Gross informed Council that the Chamber will be asking for the use of Wright Avenue for the Holly Jolly Christmas parade that brings Santa into town on Thursday, November 29<sup>th</sup> once they have their times set.

Resident Leigh Burch asked if he could add something, Trustee Roth allowed. Burch asked why someone can park their camper on private property owned by the village. Roth asked him to be more specific in which Burch indicated that it was Steve Davidson's camper parked at the DPW property. Roth allowed Davidson to respond. Davidson stated that it is temporary and was only moved there to not cause an issue with a neighbor that was getting flack from another individual even though there was an agreement. It will be moved soon per Davidson.

Motion by Yates, second by Myers to approve the payment of bills in the amount of \$13,214.51. Carried by roll call vote 5-0.

Motion approved to adjourn at 7:55. Carried 5-0.

Respectfully submitted by Gina L Gross, Village Clerk