

**Village of Shepherd  
Minutes of Meeting  
October 15, 2018**

Regular meeting of the Shepherd Village Council held on Monday, October 15, 2018. Meeting was called to order at 7:00 pm by President Pro Tem Reynolds, at the Village Hall.

**Pledge of Allegiance**

Roll Call: Koutz Jr., Maloney, Myers, Yates, Roth, Reynolds  
Absent: DeGraw  
Present: DPW – Davidson                      Attorney – Bill Shirley  
            Treasurer - Wilmot                      Police – Chief Sawyer

Motion by Roth, second by Koutz to approve minutes of meeting held on October 1, 2018. Carried by roll call vote 6-0.

Motion by Yates, second by Myers to approve the Treasurer and Investment report for September 2018. Carried by roll call vote 6-0.

**Public Hearing**

Motion by Koutz, second by Yates to open the public hearing to hear public comment regarding the proposed changes to the Sidewalk Ordinance, #30.000, Section 7101, ordinance 30.011, Section 7111.3 and for a new Food Truck Ordinance #20.525. Carried by roll call vote 6-0.

Robert Courter, 149 E Maple, asked about the food truck ordinance and if it indicated that there would be no food trucks allowed during festival weekend and only festival food trucks being allowed during that event. Council confirmed that there will be no other food trucks allowed during festival weekend.

No other public comment. Motion by Roth, second by Myers to close the public hearing. Motion carried by roll call vote 6-0.

Motion by Yates, second by Myers to approve the Sidewalk Ordinance, #30.000, Section 7101, ordinance 30.011, Section 7111.3 which includes updates to several sub sections clerical and procedural. Carried by roll call vote 6-0.

Motion by Roth, second by Maloney to approve the newly generated Food Truck ordinance #20.525 as presented. Carried by roll call vote 6-0.

**Public Comment: None**

**Committee Reports:**(Capital, DPW, Finance, Fire, Personnel, Police, Zoning)

**Capital:** Committee met to discuss the next section of ordinances and determined that this could take many months and would like to check on costs of an outsider to review or assist with the ordinances. Council agreed to seek costs for outside assistance.

**DPW:** First salt delivery was received; sub pump being monitored; seeking pricing on a power trimmer; tree trimming done for this year; one last brush pick up for the season this week and on to leaf pick up; leaf vac had electrical issue and needed repair; met the new wastewater representative, Amy Clark and all is good, still working on the duck weed and cattails at the lagoons and using Mlwater for on line reporting; pathway wrapped up with some minor sign changes yet; still working on village sidewalks between weather breaks; line painting done on street and crosswalks have new application on Wright Ave with Maple Street and Fourth Street scheduled for next year with the new application for crosswalks; jake brake signs are up – NO JAKE BRAKING IN THE VILLAGE; 2% grant for leaf vac will be submitted; new dumpsite for leaves at Jim Maybee's property for village use only and also looking into round baling; Salt River Park bridge – still waiting on survey; seeking tree grant from Consumers Energy.

**PERSONNEL:** committee met to discuss job descriptions and review documents, will be looking to review all employees by year end

**POLICE:** self defense seminar went well with about 50 participants and raised over \$900 to be applied to the school lunch late fees; Chief Sawyer will be speaking at the Champions for Children on Wednesday.

**ZONING:** Planning Commission approved new business at 525 W Wright; Site Plan for new business at 210 S First needs rezoning and has submitted request which is scheduled for October 30<sup>th</sup>.

**Old Business:**

Klumpp property – Per DPW/Davidson Mr. Klumpp is seeking bids for development and will get back with the committee when completed, ball is in his court at this time.

**New Business:**

Temporary carports – carports have been an issue this time of year and currently they require a regular zoning permit and carports must follow the zoning ordinance and setbacks. Also, the County requires a building permit on anything over 200 square feet. There was discussion on having a seasonal carport ordinance. Capital Projects will review this and bring ideas back to Council.

Trustee Maloney has some grant ideas for the village and other organizations in the village that she would like to discuss. Finance Committee will meet regarding these grants.

Trustee Koutz Jr. asked the status of the splash park – Davidson responded that there was a meeting where they discussed other areas for a ball field such as the festival property and school property. Currently seeking costs on the fields from Zalud's and Kenny's.

Trustee Koutz Jr. voiced his concern on the site plan for the new business at 210 S First and that the Planning Commission and Council need to move forward with this. Good to have businesses in the Village.

Chief Sawyer stated that they have been issuing notices on blight and junk vehicles to get properties cleaned up before the snow hits.

Motion by Yates, second by Roth to approve the payment of bills in the amount of \$23,980.36. Carried by roll call vote 6-0.

Motion approved to adjourn at 7:33. Carried 6-0.

Respectfully submitted by  
Gina L Gross  
Village Clerk