

**Village of Shepherd
Minutes of Meeting
November 19, 2018**

Regular meeting of the Shepherd Village Council held on Monday, November 19, 2018. Meeting was called to order at 7:00 pm by President DeGraw, at the Village Hall.

Pledge of Allegiance

Roll Call: Koutz Jr., Maloney, Myers, Yates, Roth, Reynolds, DeGraw
Absent: None
Present: DPW – Davidson Attorney – Bill Shirley

Motion by Reynolds, second by Yates to approve minutes of meeting held on November 5, 2018. Carried by roll call vote 7-0.

Motion by Yates, second by Reynolds to approve the Treasurer and Investment report for October 2018. Carried by roll call vote 7-0.

Public Comment: Merlene Koutz Jr., 280 E Orchard, thank all of the Village Council for appointing him to the Council. He has enjoyed his time serving. Council thanked him as well.

Committee Reports:(Capital, DPW, Finance, Fire, Personnel, Police, Zoning)

DPW: leaf vac up & running after repairs and still picking up leaves; prepping winter equipment; lagoon 2nd discharge, will then suck ponds down to do DEQ samples; pathway will be seeking 2% grant funding for future; brush chipping is done until next season; sidewalks still possible based on weather; skid steer works well for snow removal on sidewalks; old truck sold for \$5275 at Repo Cast; January may start home inspections for water and possibly sewer per the DEQ; still waiting on property survey for the park bridge at the river; 2% grant was submitted for another leaf vac; about 50% of sidewalks have been completed at this point.

FIRE: budget up about \$240 per entity, will vote on at the next meeting

ZONING: carport in rear yard at 127 W Wright approved; fence at 403 N Fourth approved; ZBA approved business signs at 210 S First Street; Planning Commission held public hearing and is recommending rezoning at 115 Sunset from C2 to R2.

Old Business:

Purchase req: 1 purchase requisition was submitted from Fort Miller Fab Corp for leaf vac parts in the amount of \$2200.61. Motion by Roth, second by Koutz Jr. to approve the purchase request from Fort Miller Fab Corp in the amount of \$2200.61 for leaf vac parts. Carried by roll call vote 7-0.

Apartments/Industrial Districts: 210 S First Street has been rezoned to Industrial from a C2 district and the site plan did not detail the existing apartment. The property owner still plans on having the apartment. Clerk is currently working with the Zoning Administrator as to see when the apartment was originally approved in the C2 district. If no approval is found, there are several guidelines that will need to be addressed and possible public hearings to seek approval not only at the Village level but the County level too.

Guest Robert Courter indicated that the original construction was done by Alta Construction Company who is no longer in business.

Guest Lee Coughlin, PC member, stated that it is the property owner's responsibility to have had the apartment on the Site Plan.

Trustee Yates thanked Village Council and stated she enjoyed her time serving the community. Council members thanked her for her service as well.

Motion by Yates, second by Roth to approve the payment of bills in the amount of \$27,728.86. Carried by roll call vote 7-0.

Trustee Koutz Jr. added that he would like to see the Council continue with the splash park and to please try and make that happen for this community. He also included that he would like to see the sidewalk program continue as well.

Trustee Reynolds asked if any contact had been made regarding support on the updating of the ordinances. Clerk Gross stated that she has not contacted anyone yet.

New Business:

115 Sunset re-zone: request was made by property owner to rezone from C2 to R2 to utilize building as a duplex. Planning Commission held a public hearing on November 13th and their recommendation is to approve the rezoning of the property. Motion by Roth, second by Koutz to approve the rezoning of 115 Sunset from C2 to R2. Carried by roll call vote 7-0.

New Council members: Clerk Gross swore in new council members President Michael DeGraw – 2-year term; Trustees Lee Coughlin, Michelle Davidson and Melody Myers – 4-year terms. Treasurer Wilmot – 2-year term was sworn in earlier in the day as she was not able to attend this evenings meeting.

Motion approved to adjourn at 7:27. Carried 7-0.

Respectfully submitted by
Gina L Gross
Village Clerk