

**Village of Shepherd
Minutes of Meeting
July 17, 2017**

Regular meeting of the Shepherd Village Council held on Monday, July 17, 2017. Meeting was called to order at 7:00 pm by Village President Pro Tem Lisa Reynolds at the Village Hall.

Pledge of Allegiance

Roll Call: Koutz Jr, Maloney, Myers, Reynolds, Roth, Yates, DeGraw
Absent: None
Present: DPW – Davidson Attorney – Bill Shirley
Police – Chief Sawyer Treasurer – Wilmot

Motion by Roth, second by Koutz to approve minutes of meeting held on June 19, 2017.
Carried by roll call vote 7-0.

Motion by Yates, second by Reynolds to approve the Treasurer and Investment report for June 2017. Carried by roll call vote 7-0.

Public Comment: Lee Coughlin, 310 Red Maple Lane, discussed his concern from the recent flood in Bluejay Meadows. Mr. Coughlin would like to have the Council and DPW review the possibility of disconnecting the small system from the school and establish separate ones for each to help with the water/back up flow in the area. Mr. Coughlin also thanked the DPW for their quick reaction and service to the community during the flood.

Bill Fransted, 302 N First Street, had concerns regarding the sidewalk replacement program by approving to have the DPW do the project yet a local contractor is on site doing some of the work and wanted the Council to be aware of it and hopes that the Village is not paying this contractor.

Committee Reports:(Capital, DPW, Finance, Fire, Personnel, Police, Zoning, MacTV)

DPW: routine equipment checks; DEQ could violate the Village if we discharge after the flood and it would also be a violation if we don't, Steve working with them on a solution; continuing punch list at the lagoons; need sludge judge at the lagoons – maximum depth is 24" and we are currently at 20"; brush chipping; sidewalk preparation; privacy fence at DPW going up and working on more to help with dropping off and stealing; compost pile moved from west end to east end by recycle area; hydrant work; Mid-Michigan Pathways had 7 bidders, pre-con meeting coming up; survey at lagoons done for pipe extension and had to resurvey due to stakes being removed from an individual that owns adjacent property – police report has been filed; Depot looking good; Red Maple Lane flooding FEMA paperwork was submitted

Zoning: ZBA approved back deck at 419 East Drive and a fence at 208 N Second Street 107 S Second needs variance request or move their shed; 305 Maple was sent a zoning violation letter for a swimming pool that is not in proper working condition causing odors and bugs; weed control letters have been sent to businesses on Wright Avenue to maintain their property in the alley on the south side.

MacTV – will be meeting this week

Old Business:

Purchase Requisitions: 1 presented from the Village Office for pre-stamped envelopes and stamp rolls. Motion by Roth, second by Yates to approve the purchase of 2 boxes stamped envelopes for the village along with 2 rolls of stamps for \$703.75 with shipping from the USPS. Carried by roll call vote 7-0.

Website upgrades – 2 quotes have been received. Council would like sample websites and would still take more quotes at this time.

Maple Street – Trustee Roth asked about complaints he has received regarding speeding issues on Maple Street and if speed bumps would be a solution. Chief Sawyer stated that research shows these are not a good option. Chief will talk to the residents on Maple Street.

President DeGraw presented a traffic control order for the Farm to Table event that is being held on August 10th. Motion by Koutz, second by Reynolds to approve the traffic control order to close Second Street on August 10th at 1:00 pm from the driveway of 109 N Second to the corner of Second and Orchard, then extending the Second Street closure from Orchard Street to Wright Avenue at 5:00 pm. Carried 7-0.

New Business:

MML Election Board – 5 candidates running unopposed for the MML Workers Comp Committee. Motion by Yates, second by Reynolds to submit our vote for all 5 candidates running unopposed for the MML Workers Comp Group. Carried 7-0.

Shepherd Fire Dept/financing -budget is \$242,955 and there has been discussion to become their own fire district. Each entity will have to announce their own based on information gathered. President DeGraw will ask the attorney that presented this to the Fire Board attend a meeting with the Council to further discuss this issue.

Clerk Gross let Council know that we no longer have someone taking reservations for the park pavilions at the Village or Salt River. All Salt River Park information and reservations are now handled by the Shepherd Maple Syrup Festival, Pete Alexander. Clerk Gross would like to know if Council would still like to take reservations or have the pavilion be on a first come first serve

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basis as requested when the pavilion was built and donated. More discussion to follow, table until next meeting but for now no more reservations.

Chief Sawyer stated that the speed sign has arrived and he thanked the people that donated towards the sign: John & Judy Williams, The Shepherd Rotary and the Shepherd Lions Club. Sawyer also let Council know that Trustee Reynolds, Clerk Gross and himself attended the meeting at the County regarding medical marijuana and will be discussing this in the next Capital Projects meeting.

Motion by Roth, second by Yates to approve the payment of bills in the amount of \$28,782.36. Carried by roll call vote 7-0.

Motion approved to adjourn at 8:07. Carried 7-0.

Respectfully submitted by
Gina L Gross
Village Clerk