

## VILLAGE OF SHEPHERD ORDINANCE NO. 12.250

AN ORDINANCE ADOPTING A GENERAL APPROPRIATIONS ACT FOR THE VILLAGE OF SHEPHERD, MICHIGAN IN ACCORDANCE WITH PA 1968, NO. 2, SECTION 16, (MCLA 141.436).

### THE VILLAGE OF SHEPHERD ORDAINS:

SECTION 1. This ordinance shall be the General Appropriations Act for the Village of Shepherd, Michigan for the fiscal year beginning March 1, 2017 and ending February 28, 2018, in accordance with PA 1968, No. 2, Section 16, (MCLA 141.436).

SECTION 2. The purpose of this ordinance is to set forth the amounts appropriated by the Village of Shepherd to defray the expenses and to meet the liabilities of the Village of Shepherd for the ensuing fiscal year.

SECTION 3. The total revenues and unappropriated fund balance estimated to be available for the appropriations for the General, Special Revenue and Debt Service Funds of the Village of Shepherd are 1,960,589 as more specifically set forth in the attached budget for the Village, which is attached hereto and made a part hereof by reference.

SECTION 4. The amounts reported in the attached budget as expenditures and transfers for the General, Special Revenue and Debt Service Funds of the Village of Shepherd are necessary to defray the expenditures and meet the liabilities of the Village of Shepherd for the ensuing fiscal year and by this ordinance are hereby appropriated as set forth in the attached budget.

Passed and approved by the Village Council of the Village of Shepherd, Michigan, in special session held, February 27, 2017.

We the undersigned, President and Clerk of the Village of Shepherd, Michigan do hereby certify that the above and foregoing ordinance, known as Ordinance No 12.250 of the Village of Shepherd, Michigan was introduced at a special meeting of the Village Council held on February 27, 2017, and was thereafter passed by roll call vote:  6 yes,  0 no,  0 abstain,  1 absent, on such date.

We, the undersigned, do further certify that the foregoing Ordinance will be published in a newspaper printed in the Village of Shepherd, Michigan on the 9th day of March, 2017.

Dated at Shepherd, Michigan, this 27th day of February, 2017.

Michael DeGraw  
Michael DeGraw, President

Gina L Gross  
Gina L. Gross, Clerk

**VILLAGE OF SHEPHERD**  
**2016-2017 WAGE PACKAGES**  
**Council**  
**Crossing Guards/Zoning Administrator**

Village Council                      **\$ 2,250.00** **CAP**    Originally \$2500  
(Changed for 2012/13 was \$1500; 2014 - 2016 - was \$2000)

Regular Meetings                      45.00  
Committee Meetings                      35.00

(+ 25 per meeting for DPW-steve; Clerk -gina; Chief - luke)

Zoning Administrator

\$400.00/Monthly                      **\$ 4,800.00**

Village President                      **\$ 2,500.00** (originally \$3000)  
2012 and 2013 \$1500  
2014 \$2000; 2015 \$2000; 2016 \$2000

Treasurer                                      **\$ 9,500.00**

Crossing Guard's                      15.00 per day  
180 (avg) days per year  
**\$ 5,400.00** 2 Village Guards  
1 Shepherd School Guard  
(agreement with Shepherd Schools, they pay 1/2  
of total including wage tax)

Date: 02/29/16

**VILLAGE OF SHEPHERD  
2017-2018 WAGE PACKAGES  
Department of Public Works**

2%

VAC / SICK / HOLI / BDAY  
(vac hrs accrued/sick days allowed/ holiday  
accrued and Bdays allowed) in hours

		<u>2017/2018</u>	<u>VAC</u>	<u>SICK</u>	<u>HOLI</u>	<u>BDAY</u>
DPW Superintendent	<u>5/6/1996</u>					
Salary	27.57	57345.60	160	96	88	8
Health Insurance		15300.48 family/OPT	4411.2	2646.72	2426.16	220.56
Health Ins Contribution (20%)		-3060.10 117.70/pp	2811.12	1081.2		
Life Insurance/ST Disability		177.00				
Bday 05/12/75		-----				
		69762.98				
Utility Worker (Krafft)	<u>10/19/1998</u>	19.8				
Salary		41184.00	160	96	88	8
Health Insurance		15134.52 family	3168	1900.8	1742.4	155.28
Health Ins Contribution (20%)		-3026.91 116.42/pp		776.4		
Life Insurance/ST Disability		132.00				
Bday 04/05/77		-----				
		53423.61				
Utility Worker (Wilcox)	<u>2/9/2001</u>	19.8				
Salary		41184.00	160	96	88	8
Health Insurance		12835.80 family	3168	1900.8	1742.4	155.28
Health Ins Contribution (20%)		-2567.16 98.74/pp		776.4		
Life Insurance/ST Disability		132.00				
Bday 05/02/79		-----				
		51584.64				
		=====				
Laborer		0.00				
Salary		0.00				
Health Insurance		0.00 Family				
Health Ins Contribution (20%)		0.00				
Life Insurance/ST Disability		0.00				
		-----				
		0.00				
		=====				
			<b>V</b>	<b>S</b>	<b>H</b>	<b>BD</b>
		TOTALS =	9147.12	2634	5910.96	531.12

Date: 02/27/17

Bdays are "holidays" that are given if they fall on a week day

**VILLAGE OF SHEPHERD  
2017-2018 WAGE PACKAGES**

2%

**Police / Clerk**

VAC / SICK / HOLI / BDAY

(vac hrs accrued/sick days allowed/ holidays accrued and Bdays allowed) in hours

**Chief of Police**

	<u>2017/2018</u>	<u>VAC</u>	<u>SICK</u>	<u>HOLI</u>	<u>BDAY</u>
Salary \$ 23.46	48796.80		96		
Health Insurance	11175.12 family/OPT	88	40	88	8
Health Ins Contribution (20%)	-2507.44 96.44/pp	\$ 2,064.48	\$ 938.40	\$ 2,064.48	\$ 187.68
Life Insurance/ST Disability	177.00				
Bday 05/05/75	----- 57641.48 =====				

**Full Time Officer**

Salary \$ 20.52	42681.60	144	40	76	8
Health Insurance	15722.76 family/OPT	\$ 2,954.88	\$ 820.80	\$ 1,559.52	\$ 164.16
Health Ins Contribution (20%)	-3144.56 120.95/pp				
Life Ins/ST Disability	177.00				
Bday 6/10/1972	----- 55436.80 =====				

**Clerk**

Salary \$ 20.99	43659.20	160	40	76	8
Health Insurance	12367.68 2 party/OPT	\$ 3,358.40	\$ 839.60	\$ 1,595.24	\$ 167.92
Health Ins Contribution (20%)	-2473.54 121.01/pp				
Life Insurance/ST Disability	459.00				
Bday 12/08/65	----- 54012.34 =====				

	<u>V</u>	<u>S</u>	<u>H</u>	<u>BD</u>
TOTALS =	\$ 8,377.76	\$ 2,598.80	\$ 5,219.24	\$ 519.76
		use 40 hrs	all	

Bday's are given "holidays" if the bday falls during the week

Date: 02/27/17

**Village of Shepherd**  
***Local Property Tax***  
**2017-2018**

Village Taxable Value:

28488260	28488260
0.011	0.0005
-----	-----
313371	14244

Distribution of Local Property Tax:

General Fund	313,371.00
Highway Fund	14,244.00
	-----
Total Local Tax	327,615.00

Date: 02/27/17

**Village of Shepherd  
Operating Fund  
2017-2018**

*Projected Fund Balances, February 28, 2018*

893,955.00

(prev fund bal avail + CD to bu

450853

443102

*Revenues:*

Property Taxes (11 mill)	313,371.00
Property Taxes (Highway Fund/ .5 mill)	14,244.00
Misc. Revenue+MetroAct	13,300.00
Sidewalk Revenue	-
Mowing Revenues	100.00
Zoning Permit Revenues	1,200.00
Service Charges (water/sewer)	273,000.00
State Revenue Sharing	140,000.00
State Gas/Weight Tax 202/203	112,000.00
Equipment Rental	38,000.00
Trash Collection Fees + Recy	78,600.00
Water/Sewer Tap-in Fees	2,300.00
Water/Sewer Misc. Rev.	26,225.00
Liquor License Fees (207)	600.00
Parking/Ordinance Fines (207)	700.00
Interest/Dividends (all)	2,350.00
Michigan Justice Training grant	-
Emp Health Insurance	-

-----  
1,015,990.00

*Transfers Between Funds:*

General Fund to Public Improvement	-
General Fund to Water Fund/hydrant rents	-
Major Streets to Local Streets	26,400.00
CD to Water	-
CD to Local Streets	10,000.00
Highway Fund to Major Street	14,244.00

50,644.00

*Total Balances, Revenues and Transfers*

-----  
1,960,589.00  
=====

Date: 02/27/17

**Village of Shepherd  
Operating Fund  
2017-2018**

*Appropriations:(expenses and trsfrs out)*

General Fund	609,849.00	
Major Street	126,503.00	
Local Street	114,798.00	
Highway Fund	14,244.00	
Sewer Fund	135,631.00	
Water Fund	122,410.00	
Public Improvement	37,751.00	
	-----	
		1,161,186.00

*Projected Reserves and Contingencies: (CD)*

Reserve, Sewer Fund	165,000.00	
Reserve, Sewer Lagoon Fund	40,000.00	
Reserve, Water Fund	168,267.00	
Reserve, Major Streets	140,799.00	
Reserve, Local Streets	70,092.00	
Reserve, Police Fund	5,000.00	
Reserve, DPW Barn	5,000.00	
Reserve, Contingencies (all funds)	\$ 193,301.00	proj fund balance
Reserve, Park CD	1,944.00	
Reserve, General	10,000.00	
Reserve, Sidewalk CD	0	
		799,403.00

*Total Appropriations, Reserves, Contingencies*

-----  
1,960,589.00  
=====

Date: 02/27/17

**Village of Shepherd  
Operational Budget  
2017-2018**

**General Fund (101)**

Beginning Balance	50,909.82	Expenditures	609,849.00
Revenues	588,640.00	Beg. Sidewalk CD	-
Beg. Reserve DPW Barn CD	5,000.00	Beg. Park CD	1,944.06
Beg. Reserve Park CD	1,944.06	Trs to Police	-
Beg. Reserve Sidewalk CD	-	Beg. Firetruck CD	-
Beg. Reserve Firetruck CD	-	Beg. DPW Barn CD	5,000.00
CD DPW Barn Purchase	-	Trs to Local Hwy	14,244.00
CD general	10,000.00	CD DPW Barn Purchase	-
		CD general	10,000.00
		End Balance	15,456.82
<b>Total</b>	<b>656,493.88</b>	<b>Total</b>	<b>656,493.88</b>

**Major Street Fund (202)**

Beginning Reserve (CD)	100,799.26	Expenditures	126,503.00
Purchase CD	-	Purchase CD	-
Beginning Balance	46,893.50	Reserves (CD)	100,799.26
Revenues	82,900.00	Trs to Local 50%	26,400.00
Tribal Grant Balance	-	Tribe Balance	-
Highway Fund	26,400.00	End Balance	3,290.50
	-----		-----
<b>Total</b>	<b>256,992.76</b>	<b>Total</b>	<b>256,992.76</b>

**Local Street Fund (203)**

Beginning Reserve CD	80,091.91	Expenditures	114,798.00
CD Cash IN	10,000.00	CD trsfr	10,000.00
Beginning Balance	36,175.11	Reserves (CD)	70,091.91
Revenues	29,900.00	End Balance	1,921.11
Trs from Major Street	26,400.00		
Trs from Highway Fund	14,244.00		
	-----		-----
<b>Total</b>	<b>196,811.02</b>	<b>Total</b>	<b>196,811.02</b>

**Highway Fund ( )**

Beginning Balance	-	Expenditures	14,244.00
Revenues	14,244.00	End Balance	-
	-----		-----
<b>Total</b>	<b>14,244.00</b>	<b>Total</b>	<b>14,244.00</b>



**Village of Shepherd  
Operational Budget  
2017-2018**

**Public Improvement Fund (401)**

Beginning Balance	123,235.79	Expenditures	37,751.00
Revenues	150.00	Trs to Police	-
Equip Rental Revenue	38,000.00	End Balance	123,634.79
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<b>Total</b>	<b>161,385.79</b>	<b>Total</b>	<b>161,385.79</b>

**Sewer Fund (590)**

Beginning Reserve (CD)	85,000.00	Expenditures	135,631.00
CD Purchase	-	Reserves (CD)	85,000.00
Lagoon CD	40,000.00	Lagoon CD	40,000.00
Beginning Balance	20,284.45	CD Purchase	-
Revenues	133,800.00	End Balance	18,453.45
Trs from CD's	-		-----
	-----		-----
<b>Total</b>	<b>279,084.45</b>	<b>Total</b>	<b>279,084.45</b>

**Water Fund (591)**

Beginning Reserve (CD)	168,266.90	Expenditures	122,410.00
Beginning Balance	354.07	Reserves (CD)	168,266.90
Revenues	142,600.00	Reserves (CD)	-
Tower Revenues	-	CD Purchase/tower	-
Trs from Storm/water project	-	End Balance	20,544.07
	-----		-----
<b>Total</b>	<b>311,220.97</b>	<b>Total</b>	<b>311,220.97</b>

Date: 02/27/17