

**Village of Shepherd
Minutes of Meeting
April 18, 2022**

Regular meeting of the Shepherd Village Council held on Monday, April 18, 2022. Meeting was called to order at 7:00 pm by President DeGraw.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Myers, Reynolds, Roth, DeGraw

Absent: None

Present: DPW – Davidson Police – Chief Sawyer
 Attorney – Bill Shirley Treasurer – Wilmot

Motion by Reynolds, second by Myers to approve minutes of meeting held on April 4, 2022. Carried by roll call vote 6-0.

Motion by Coughlin, second by M. Davidson to approve the treasurer and investment report for March 2022 as presented. Carried by roll call vote 6-0.

Public Hearing: Motion by Reynolds, second by M. Davidson to open public hearing to hear public comment on the Village Parks & Recreation Plan Renewal. Carried by roll call vote 6-0. Trustee Roth arrived.

No public comment and no written comments were received.

Motion by Reynolds, second by Coughlin to close the public hearing on the park & rec renewal plan. Carried by roll call vote 7-0.

Public Comment: Jerry Jalozynski, 3666 S shepherd Rd reported that it was the 2nd best tootsie roll drive they have had and stated thank you for allowing the Knights of Columbus to operate their fund raiser in the village.

Isabella County jail is on hold due to funding.

Committee Reports:(Capital, DPW, Festival, Finance, Fire, Personnel, Police, Planning Commission; ZBA and Zoning)

DPW: Trustee Roth reported that they have been having issues with the street sweeper and hope to have it fixed soon; bridge bulkheads are out at the Salt River; leaf pick up notices have been put out that there is NO pickup in the spring

Festival: Trustee Maloney stated that the final prep work is being done; Tribal Fire will be helping out; car show sounds like there will be the most cars ever done; amusement rides are being substituted do to overbooking by McDonough's.

Planning Commission: 124 ½ N First Street was approved for an accounting office. The building at 124 N First, 1st Street Automotive has had the additional address for years from a previous owner. Separate entrance, with separate sidewalk and small sign will be placed at the door.

Zoning: 8111 S Federal Rd approved for a back deck; 124 ½ N First Site Plan approved for an accounting business. Pending: 159 E Cottage for an addition in the back

Old Business:

Purchase Requisitions: None

Sign at 305 E Wright/inspection status/letter response: property owner received letter from attorney and has contacted both Bill Shirley and DPW Supt. Davidson; owner was given business information of "Signs by Crane", issue is pending.

Bridge approval/cost/ARPA funds: Clerk Gross stated report is due April 30th

Trustee Maloney asked about Farmers Market fees and if it would be okay to allow vendors to pay a lower rate for the season up front. Council agreed and that the proceeds would go to the splash park.

Trustee Reynolds asked the status of the property issue with the railroad and the adjacent property owned by Fransted. The Village was informed that Mr. Fransted was re-issued a certified letter of a 30-day notice and if things are not removed the State will remove them.

New Business:

VFW buddy poppy sales: Trustee Coughlin asked the approval of Village Council to allow the VFW to host their buddy poppy sales Friday, May 6, 2022 from 10:00 – 12:00 and 1:00 – 3:00 on the corners of Second & Wright Avenue, as well as Chippewa & Wright; they do have insurance. Motion by Roth, second by Reynolds to allow the Shepherd VFW to host their buddy poppy sales on 5/6/22 from 10:00 – 3:00 at both Second & Wright Streets and Chippewa & Wright. Carried 7-0.

Property tax correction approval/Fire Assessment amount: Clerk Gross stated that when the fire assessment document was updated and submitted to the County, one line item was indicated "deleted" but the dollar amount of \$90.00 was still displayed and therefore the property owner was billed, and the County paid the Village for past due taxes. The fire assessment roll and the reimbursement to the County needs to be approved. Motion by Coughlin, second by Maloney to approve the correction to the fire assessment roll for property ID 31-105-00-026-00 to \$0 and reimburse the County \$90.00. Carried by roll call vote 7-0.

DPW Supt. Davidson reported that the upgrades to the DPW barns require an appraisal for the loan through Leasing II. Appraisal costs are anywhere from \$2750 – 7000 and could take 30 days. Davidson is concerned about material costs that keep raising. Council would like appraisal quotes with names, how long and cost before approving.

Davidson stated there have been some issues with big semi-trucks parking in the RV dump site that have been taking up space and sometimes causing damage to the grounds and would like to ask approval for no parking signs to be placed there. Trustee Coughlin would also like to see signs at the DPW Buildings and property. Motion by Reynolds, second by Maloney to approve the purchase and placement of “no parking” signs at the RV Dump site. Carried by roll call vote 7-0.

Motion by Coughlin, second by Reynolds to approve the purchase and placement of “no parking” signs to be placed at the DPW property of Third & Boulevard and on the property across from the Shepherd Sugar Bush which is where the sewer clean out is. Carried by roll call vote 7-0.

Chief Sawyer stated they were set for festival however, there are areas of concern: Fourth Street on Saturday there is a family memorial service with over 150 cars that starts at 5:00 pm and there was an apartment search with paraphernalia that hopes is not a disturbance during the coming weekend.

Clerk Gross asked about an air filtration system for some of the paraphernalia confiscation and having not only employees working in the building, but residents that come in having to deal with the odor.

Clerk Gross reported the accounting firm will be here for a couple of days this week for yearend processing.

Motion by M. Davidson, second by Myers to approve invoices in the amount of \$24,409.21. Carried by roll call vote 7-0.

Motion approved to adjourn at 8:06 pm. Carried 7-0.

Respectfully submitted by:
Gina L Gross
Village Clerk