

VILLAGE OF SHEPHERD
Minutes of Meeting
May 2, 2022

Regular meeting of the Shepherd Village Council held on Monday, May 2, 2022. Meeting was called to order at 7:00 p by President DeGraw.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Roth, DeGraw
Absent: Myers, Reynolds
Present: DPW - Davidson Police – Chief Sawyer Attorney – Bill Shirley

Motion by Roth, second by Maloney to approve minutes of the meeting held on April 18, 2022. Carried by roll call vote 5-0.

Public Comment: None

Committee Reports: (Capital, DPW, Festival, Finance, Fire, Personnel, Police, PC/ZBA/Zoning)

Capital: pending changes to certain ordinances

Personnel: finished evaluations from last year, finally.

Zoning: 159 E Cottage was approved for an addition in the rear of the home and rear porch

Old Business:

Purchase Requisitions: None

Festival – billing/water meters: as in the past, the Village bills \$1500 for additional employment services from the DPW and Police, as well as for any lost or stolen property during the event. Last year, 2021, festival was a smaller version, and the Village did not bill them for the extra time. Motion by Coughlin, second by Maloney to bill the Shepherd Maple Syrup Festival \$1500 for the additional employee services by the DPW and Police Department and for any possible lost or stolen items during the event. Carried by roll call vote 5-0.

Discussion was held regarding water meters that need to still be installed at the festival property and the sugar bush. All services in the village must be metered. The Sugar Bush has 1 one-inch meter, and the festival has 1 one-inch meter and a 5/8" meter. Motion by Coughlin, second by Roth to start billing the festival for their 2 meters starting June 1, 2022. Carried by roll call vote 5-0.

Motion by Coughlin, second by M. Davidson to start billing the sugar bush for their 1 meter starting June 1, 2022. Carried by roll call vote 5-0.

Trustee Coughlin will generate a letter to be sent to both the Festival and the Sugar Bush regarding the start time of the meter charges.

Building appraisal/Leasing II – DPW Supt. Davidson and Attorney Bill Shirley both stated that the law protects the names of appraisers. The 2 best costs presented was 2750/45 days and 3250/30 days for the appraisal on the DPW barn to confirm the lease/loan for the addition. The total cost of the addition

that was quoted at the time of approval was \$213998 with an annual lease/loan payment of \$26955. Davidson is concerned these prices could raise the longer we wait. Motion by Maloney, second by M. Davidson to approve \$2750 on a 45 day turn around for the appraisal to be completed for the addition to the DPW barn and to have the cost of the appraisal come from the balance of the DPW barn CD at the end of this budget year. Carried by roll call vote 5-0.
President DeGraw would like sealed bids for the project.

New Business:

Clerk Gross presented an event request for the Shepherd Chamber to host 2 dueling piano events on Wright Avenue with road closure as done in the past.

Motion by M. Davidson, second by Maloney to allow the Shepherd Chamber to have 2 dueling piano events on Wright Avenue on June 2nd and September 15th with Wright Avenue being closed to through traffic between 1st and 2nd Street from 3:00 pm – 11:00 pm on those 2 days. Carried by roll call vote 5-0.

Chamber raffle license – Shepherd Chamber would like Village Council approval to have raffles at the dueling piano events such as a 50/50 and need authorization before applying. Motion by Coughlin, second by M. Davidson to approve the resolution for the Shepherd Chamber to have raffles at their fund-raising events in the Village of Shepherd. Carried by roll call vote 5-0.

Community Foundation Grant requests – Clerk Gross asked for permission to apply for two community foundation grants. 1 for the splash park for a rubber pad to go under the sensory tower and 1 for the chamber for costumes for their annual Christmas parade. Motion by Roth, second by Maloney to allow Clerk Gross to apply for 2 different Community Foundation grants for the splash park and the Chamber. Carried 5-0.

Village wide garage sales were discussed. Motion by Maloney, second by M. Davidson to schedule the village wide garage sales for August 11, 12 and 13 for 2022. Carried 4-1, Roth voted no.

Discussion was held regarding the raised lamp posts that will need to be repaired. DPW Supt. Davidson stated they would have to be jack hammered out and reset. Council would like costs submitted for this project through the DPW committee for further review.

Chief Sawyer gave a festival update with minor issues that will be addressed with the festival committee; discussed the recent break ins at several places in the village by a juvenile that is being addressed and also reported that a letter has been sent by the village attorney to a resident regarding the housing of chickens and ducks that are not allowed per ordinance.

DPW Supt. Davidson discussed the street sweeper, 2007 Whirlwind, which has been having no suction and has new brooms but has been at Bell Equipment for repairs. Cost would be approximately \$5655 to repair the air flow on top, metal hopper wore thin, exhaust and shutter nozzles need replaced and gaskets. There is \$10,000 in contract repair & maintenance where the funds could be pulled from. Motion by Roth, second by Maloney to approve the repairs on the 2007 Whirlwind street sweeper in the amount of \$5655. Carried by roll call vote 5-0.

DPW Supt. Davidson also discussed festival weekend with having issues of people moving the road closure signs that are specifically placed by code; streets were open early and caused issues with no extra help to control traffic; reserved parking has caused some issues; trash concerns need to be reviewed and the beer tent for the walk pathway went well.

Motion by M. Davidson, second by Coughlin to pay invoices in the amount of \$9765.54. Carried by roll call vote 5-0.

Motion approved to adjourn at 8:23 pm. Carried 5-0.

Respectfully Submitted by:
Gina L Gross
Village Clerk