

**Village of Shepherd
Minutes of Meeting
December 20, 2021**

Regular meeting of the Shepherd Village Council held on Monday, December 20, 2021. Meeting was called to order at 7:00 pm by President DeGraw.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Reynolds, Roth, DeGraw
Absent: Myers
Present: DPW – Davidson Police – Chief Sawyer
 Attorney – Bill Shirley Treasurer – Wilmot

Motion by Roth, second by Coughlin to approve minutes of meeting held on December 6, 2021. Carried by roll call vote 6-0.

Motion by Coughlin, second by Reynolds to approve the treasurer and investment report for November 2021 as presented. Carried by roll call vote 6-0.

Public Comment: None

Committee Reports:(Capital, DPW, Festival, Finance, Fire, Personnel, Police, Planning Commission; ZBA and Zoning)

DPW: Trustee Roth reported that they met and discussed the vacant position and would like to recommend hiring Joe Terwilliger, the current seasonal employee to a full time laborer position at the \$15.88/hr rate starting January 1, 2022; have not received the first load of salt for the streets yet; doing leaves one more time; would like to consider the purchase of a used laser line striper for \$2500 from J. Childs. DPW has borrowed this equipment before and is in very good condition, new ones start at \$7100; walk bridge is at Bill's Custom Fab and will be around \$20,000 with the idea that Sugar Bush, Festival and Village will split the cost

Motion by Roth, second by Coughlin to hire Joe Terwilliger for a full-time laborer at \$15.88 per hour starting January 1, 2022, with intentions of earning certifications as presented in the personnel policy and union contract. Carried by roll call vote 6-0.

Motion by Roth, second by Reynolds to approve the purchase of a used laser line striper in the amount of \$2500.00 from Jim Childs as is. Carried by roll call vote 6-0.

Planning Commission: Trustee Coughlin stated they met and welcomed new member Frank Hackett; discussed the final deadline of June 1, 2022, for R & R Venue and asked about Stone Lodge and their request to extend their date due to issues with contractors and banks during covid. Clerk Gross will request from Kazem H./Stone Lodge their request stating that there are no changes and if there are they need to be presented to the Planning Commission for review.

Old Business:

Purchase Requisitions: 3 presented

Etna Supply, \$1500 for a new Sensus auto read gun

Hutson, \$8087 for a snowplow for DPW truck

Mt Pleasant Heating & Cooling, \$952 for 2 furnace repairs in the DPW green barn

Motion by Reynolds, second by Maloney to approve \$1500 to Etna Supply for a new Sensus auto read gun as needed. Carried by roll call vote 6-0.

Motion by Maloney, second by Reynolds to approve \$8087 to Hutson for a new snowplow for the newest DPW truck. Carried by roll call vote 6-0.

Motion by Coughlin, second by Maloney to approve \$952 to Mt Pleasant Heating & Cooling for 2 furnace repairs in the DPW green barn. Carried by roll call vote 6-0.

Village credit card upgrade: as previously discussed there have been issues when all departments have a balance, and it effects the total overall amount and declines use on the cards. Request is to increase the total amount to \$7500.

Motion by Maloney, second by Reynolds to increase the total credit card use to \$7500; with DPW at \$5000, Police at \$1500 and Village Office at \$1000. Carried by roll call vote 6-0.

405 Third Street ramp: Attorney Bill Shirley issued a letter after the past 2 letters from the Clerk's office were not responded to. There has been no response from the attorney's letter either and the ramp is still in place. Council asked that Chief Sawyer address the homeowner personally.

New Business:

2022 Council meeting schedule presented. Motion by Coughlin, second by Reynolds to approve the council meeting schedule for 2022 as presented. Carried 6-0.

Water study letter was distributed again for review with a couple of changes and will be finalized at the next council meeting for approval so that letters can go out the week of January 10th for the town meeting on January 31, 2022.

President DeGraw address the invoice that was presented by Miss Dig for \$1672.53 and would like to get further explanations of charges, coding and mapping as the Village is being charged for addresses that are not even in the Village. Clerk Gross will generate a letter. Council agreed to hold the invoice until there is an answer back from Miss Dig regarding the charges.

Motion by M. Davidson, second by Coughlin to approve invoices in the amount of \$66,899.31. Carried by roll call vote 6-0.

DPW Supt. Davidson stated that the fall discharge at the lagoons was completed and they like the solar panels, however, there are again new rules in place as for as bookkeeping side of things. Had to purchase a new, smaller, separate refrigerator for the samples as they need to not be in a cooling space with other items, such as food. There is also a requirement of acid in the office, which requires an eyewash station.

Chief Sawyer also stated that there have been several changes in state reporting all over. Toys for Tots campaign was a WIN with over 2000 toys. Attended Shop with a Cop and Shop with a Hero which is so rewarding for not only the children but for the officers as well. Been working closer with the school with the recent threats around the United States and just trying to keep things level. This is a good time for a break.

Trustee Coughlin stated that the VFW also took in over \$1500 worth of toys and \$1000 cash donation for the Shepherd Tri Township Fire Department this year. Very nice.

Motion approved to adjourn at 8:01 pm. Carried 6-0.

Respectfully submitted by:
Gina L Gross
Village Clerk