

VILLAGE OF SHEPHERD  
Minutes of Meeting  
January 4, 2022

Regular meeting of the Shepherd Village Council held on Tuesday, January 4, 2022. Meeting was called to order at 7:00 p by President DeGraw.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Reynolds, Roth, DeGraw

Absent: Myers

Present: DPW - Davidson Police – Chief Sawyer

Motion by Coughlin, second by M. Davidson to approve minutes of the meeting held on December 20, 2021. Carried by roll call vote 6-0.

**Public Comment:** None

**Committee Reports:** (Capital, DPW, Festival, Finance, Fire, Personnel, Police, PC/ZBA/Zoning)

Personnel: Trustee Reynolds still working on covid policy

Planning Commission: Trustee Coughlin indicated that Mr. Hodroge from Stone Lodge replied stating that he would like to ask for an extension with no changes to his addition. PC will meet next Tuesday to discuss the request for the site plan permit extension.

Zoning: 405 N Third Street owner did comply with a zoning permit application for the ramp that was built last year. Trustee Coughlin will visit the site and review the application.

**Old Business:**

Purchase Requisitions: 1 from Police Department for instructor training to be held in Mt Pleasant. Motion by Reynolds, second by Coughlin to approve \$695.00 to HSI for instructor training for Chief Sawyer to be held in Mt Pleasant. Carried by roll call vote 6-0.

Water rate letter: finalizing letter, attachments, examples, public act information and ordering of envelopes for the town meeting to be held on January 31, 2022.

Miss Dig Invoice: Clerk received an email responding to the request of more code information and breakdown of the billing to better understand what exactly is being charged to the Village. The email was shared with President DeGraw and DPW Supt. Davidson. Not much more information or enough detail to know what they are billing for. Clerk Gross and DPW Supt. Davidson will contact Miss Dig direct to get further information regarding the mapping as it appears the village could be being billed for Coe Township as well.

**New Business:**

Budget workshops: Clerk Gross will have budget sheets out soon but would like to schedule the first budget meeting. Motion by Roth, second by Reynolds to schedule a 2022-2023 budget work session for Tuesday, January 25, 2022, at 6:15 pm at the Village Office. Carried by roll call vote 6-0.

Motion by M. Davidson, second by Coughlin to pay invoices in the amount of \$7690.48. Carried by roll call vote 6-0.

DPW: Supt. Davidson stated he was currently working on his budget and the parks & rec plan.

Chief Sawyer stated that the graffiti that was done has been resolved. Several people donated reward money that will be collected and given to the Treasurer to then cut a check to the individual that helped with information regarding this issue.

Motion approved to adjourn at 8:07 pm. Carried 6-0.

Respectfully Submitted by:  
Gina L Gross  
Village Clerk