

**Village of Shepherd
Minutes of Meeting
May 17, 2021**

Regular meeting of the Shepherd Village Council held on Monday, May 17, 2021. Meeting was called to order at 7:00 pm by President DeGraw.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Myers, Roth, DeGraw
Absent: Reynolds
Present: DPW – Davidson Police – Sawyer Attorney – Bill Shirley

Motion by Coughlin, second by Myers to approve minutes of meeting held on May 3, 2021. Carried by roll call vote 6-0.

Motion by Roth, second by Coughlin to approve the treasurer and investment report for April 2021 as presented. Carried by roll call vote 6-0.

Public Comment: None

Committee Reports:(Capital, DPW, Festival, Finance, Fire, Personnel, Police, Planning Commission; ZBA and Zoning)

Capital: Trustee Myers indicated that a meeting has been scheduled for Monday, May 24th

Festival: Trustee Maloney reported that she shared Council information at the last meeting that the Village is waiving the \$1500 wage billing for festival and she also shared the after-action report from the police department. Served around 3600 meals and sold 500 boxes of sausage.

Planning Commission: Trustee Coughlin stated that the committee approved R & R Sales at 540 W. Wright, office space located within the R & R Venue of 550 W Wright. The Planning Commission members discussed the finishing projects yet to be completed at the R & R Venue and set a completion date of October 1, 2021.

Discussion was also held regarding bed & breakfasts in the R1, R2 and R3 districts. They are currently allowed in the R1 and R3, but the R2 is through special exception. The commission will be reviewing this with a proposal to the Council for any requested changes.

June 8th is the next meeting with a site plan review for 302 W Wright for a mortgage office.

ZBA: Trustee M. Davidson shared her concerns from the last meeting that was held about their learning processes. After having the training with Tim she feels the board is sharing their thoughts more.

Old Business:

Purchase Requisitions: None

Farmers Market: 2 dates fall on holiday weekends. Council agreed to keep the schedule the same for 1st and 3rd Saturdays of the month.

ZBA Members: 3 letters of interest were received for seats on the Zoning Board of Appeals. There has been 1 resignation of Bob Lemorie, 1 upcoming resignation of John Harris and consideration of expiration of terms.

Motion by Coughlin, second by Maloney to appoint Lindsey Read-Smith in the vacant seat of Bob Lemorie. Carried by roll call vote 6-0.

Motion by Coughlin, second by Roth to appoint Bruce Curtiss to the vacancy of John Harris' seat upon his resignation. Carried by roll call vote 6-0.

Letter to be sent to Reynolds regarding interest on board and discussion with Hawkins regarding interest as Chair of the board.

Water rate study: Trustee Coughlin discussed adding sewer into the updated plan. DPW Superintendent Davidson will reach out to Mike with Michigan Rural Water on a time to come in and replenish the water/sewer rate increase plan.

New Business:

After school party held by splash park committee: splash park committee of the village would like to have an after-school party in the village park, Veterans Memorial Park, on June 9th to promote the splash park, games, prizes, mini fundraising event. Insurance is covered through the Village as this is a village project. Motion by Roth, second by Maloney to approve the after-school party in the Veterans Memorial Park to promote the splash park on June 9th. Carried by roll call vote 6-0.

Discussion on the tall old business sign at 305 E Wright Avenue. Village is seeking inspection on the sign with the new owners.

DPW Superintendent Davidson stated that the sidewalk program is in motion. The residents being contacted are being compliant and thankful too; getting information on mosquito control.

Police Chief Sawyer stated that they have been posting several lawns/yard clean ups as its that time of year; railroad sign was destroyed in a single car accident, be cautious when trains come through as they do have RR crew helping with the road closure; new vehicle will be here as soon as the cage is installed; parade for Shepherd high school graduates will be this Sunday, May 23rd; Federal Rd speed limit will remain the same as been since there would need to be a traffic study completed that costs \$2500.

Clerk Gross indicated that the year end accounting process went well and the firm was pleased with the documentation.

Motion by M. Davidson, second by Maloney to approve invoices in the amount of \$27,645.24. Carried by roll call vote 6-0.

Motion approved to adjourn at 8:27 pm. Carried 6-0.

Respectfully submitted by
Gina L Gross, Village Clerk