

**Village of Shepherd  
Minutes of Meeting  
June 21, 2021**

Regular meeting of the Shepherd Village Council held on Monday, June 21, 2021. Meeting was called to order at 7:00 pm by President DeGraw.

**Pledge of Allegiance**

Roll Call: Coughlin, M. Davidson, Maloney, Roth, DeGraw  
Absent: Myers, Reynolds  
Present: DPW – Davidson Attorney – Bill Shirley

Motion by Coughlin, second by Roth to approve minutes of meeting held on June 7, 2021. Carried by roll call vote 5-0.

Motion by Roth, second by Coughlin to approve the treasurer and investment report for May 2021 as presented. Carried by roll call vote 5-0.

**Public Comment:** M. Koutz, 280 E Orchard, asked that Council have their Zoning Boards review fences better and that the ordinance be reviewed. The concern is allowing fences to be on the property line or 6 inches inside the property line and how debris builds up in between the fences. Discussion resulted in possible grass ordinance violation and/or concerns that should be handled between the property owners themselves.

**Committee Reports:**(Capital, DPW, Festival, Finance, Fire, Personnel, Police, Planning Commission; ZBA and Zoning)

Planning Commission: Site plan for 302 W Wright for a mortgage office was approved. Committee reviewed bed & breakfasts being allowed in R1 and R3 by right and in a R2 by special exception. Committee would like Council to consider changing this to not allow in the R1 district and in the R2 and R3 allow by special exception. This will be reviewed by the Capital Projects Committee.

Zoning: 105 N Fourth Street was approved for a deck

**Old Business:**

Purchase Requisitions: None

Artisan Market/Village garage sales/street closure: committee is looking for approval to close Wright Avenue from 1<sup>st</sup> to 3<sup>rd</sup> Streets for a car and motorcycle show. This will be part of the Artisan Row that will be held in the Village Park during the garage sale weekend of August 12, 13 and 14. The car/bike show would only be on Saturday, August 14<sup>th</sup> from 9:00 – 4:00. More

review needs to be done with Committee and Council as the groundbreaking of the Splash Park may be near that time.

ZBA Members/PC resignation of Peters: Dave Peters has submitted his notice of resignation from the Planning Commission as he is moving from the Village. Motion by Coughlin, second by M. Davidson to accept the resignation from Dave Peters from the Planning Commission. Carried 5-0.

Clerk Gross spoke with Paul Hawkins, Chair of the Zoning Board of Appeals, who stated that he is still interested in being on the ZBA.

Trustee Roth spoke with Bruce Reynolds from the ZBA. Mr. Reynolds stated that he would be submitting his letter of resignation. Once the notice is received, a new member will be appointed.

Water rate study: July 7<sup>th</sup> and 8<sup>th</sup>, DPW Davidson and Clerk Gross will meet with a representative from Michigan Rural Water. Monday, July 19<sup>th</sup> at 6:00 pm there will be a meeting with the Council prior to the regular Council meeting to review documents and procedures.

**New Business:**

Resolution for Youth Football: Youth Football is requesting to have a resolution approved to allow them to sell raffle tickets in the Village for a fundraiser to win a 4-wheeler. Motion by Roth, second by Maloney to approve the resolution to allow Shepherd Youth Football to sell raffle tickets in the Village for a fundraiser. Carried by roll call vote 5-0.

Trustee M. Davidson asked about the police car repair and what happened. President DeGraw stated that one of our police officers side swiped the police department garage.

Trustee Roth reported that GFI, developers of Red Maple Lane, received their notice of mowing by the Village of the 1<sup>st</sup> parcel on the north side. Mr. Leonard called Mr. Roth to inform him that GFI has dissolved as of December 2020 and will be letting the property go to tax sale. Council asked that a letter be issued to the Village.

DPW S. Davidson reported that sidewalk work continues, paving projects and tree work. Clerk Gross reported that the Act 51 report has been submitted and now working on the F65 report but will need to wait to receive the MERS annual report to complete it.

Motion by M. Davidson, second by Coughlin to approve invoices in the amount of \$135,571.37. Carried by roll call vote 5-0.

Motion approved to adjourn at 7:55 pm. Carried 5-0.

Respectfully submitted by: Gina L Gross, Village Clerk