

VILLAGE OF SHEPHERD
Minutes of Meeting
September 7, 2021

Regular meeting of the Shepherd Village Council held on Tuesday, September 7, 2021. Meeting was called to order at 7:00 p by President DeGraw.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Myers, Reynolds, Roth, DeGraw
Absent: none
Present: DPW - Davidson Police – Sawyer
 Attorney – Shirley

Motion by Coughlin, second by Reynolds to approve minutes as amended of the meeting held on August 16, 2021. Carried by roll call vote 7-0.

Public Comment: None

Committee Reports: (Capital, DPW, Festival, Finance, Fire, Personnel, Police, PC/ZBA/Zoning)

Capital Projects: Trustee Myers presented copies of proposed ordinances for carports and shipping containers. Continuing to review with other cities and villages, as it appears these might be part of the accessory building ordinance. Also still researching wind and solar energy panels.

Personnel: Pro Tem Reynolds distributed evaluation forms to department chairs to start filling out.

Planning Commission: Trustee Coughlin stated that the PC has their regular meeting next Tuesday and it appears there is no agenda items at this time but would still encourage that the committee meets to welcome the new member, Sarah Bryant to review procedures and duties.

Old Business:

Purchase Requisitions: None

ZBA position/letters of interest: 2 letters of interest were received; Frank Hackett and Vicki Travis. Much discussion regarding both candidates and their background, as well as their ties to the community. Motion by Roth, second by Reynolds to appoint Vicki Travis to the Zoning Board of Appeals effective immediately. Carried by roll call vote 6-1. Maloney – no.

Trustee Roth asked about the RV dump and how it is being used. Several out of towners, people just off the highway are using the free dump site and would like Council to consider reviewing it again. Several communities that have RV dump sites charge a fee.

Pro Tem Reynolds asked the status of the bridge at Salt River. DPW Davidson stated he is getting closer with EGLE/permits as it has been difficult with them still working from home.

New Business:

Street Administrator appointment: annual resolution appointing a street administrator for the village. Motion by Roth, second by Maloney to approve the resolution to appoint DPW Superintendent Steve Davidson as the Street Administrator for the Village of Shepherd. Carried by roll call vote 7-0.

Trick or treat/trunk or treat: Halloween is on Sunday, October 31st. Discussion that in the past we tried to move this to a different day and not to have on a Sunday and it did not go well. Motion by Coughlin, second by Roth to have trick or treat hours be 5:30 – 7:30 on Sunday, October 31st. carried 7-0.

Shepherd Chamber would like Council to consider street closing of Wright Avenue between Second and Third Streets as in years past for their trunk or treat event on the same evening of trick or treat, October 31st. Street closing will be at 5:00 pm until 8:00 pm. Will request at next Council meeting.

Consumers Energy resolution: modification to the contract consisting of poles and LED lighting at no cost to the Village. Motion by Reynolds, second by M. Davidson to approve the resolution with Consumers Energy to modify the contract for new poles and LED lighting. Motion carried 7-0.

President DeGraw discussed a letter that was addressed to him regarding blight at rental properties in the Village. After much discussion, it was decided to write a letter to all landlords regarding their properties and also including the ordinance that pertains to blight.

DPW Supt. Davidson discussed the proposed work on the water tower that is in the budget for this year and that the proposals are coming in at \$2000.00 higher now due to the tank rental. There is money in the water tower CD. Motion by Maloney, second by Reynolds to approve the current proposal at the additional \$2000.00 from the water tower CD for the water tower maintenance. Carried by roll call vote 7-0.

DPW Supt. Davidson stated that the new DPW truck is here and asked about the purchase of an 800-frequency radio for the truck at the cost of \$3500, utilizing the \$2000 that was received from the sale of the old hydraulic unit. The 800 radio will allow the DPW to be in contact with Fire and Police. Motion by Roth, second by Maloney to approve the purchase of an 800-frequency radio for the new DPW truck. Carried by roll call vote 7-0.

DPW Supt. Davidson discussed alley off N. Fourth Street, behind the homes on Wright Avenue. The request is to bring in asphalt millings from the lagoons that is stock piled and lay in this alley so it would make this alley easier to plow. One resident has no parking available on Wright Avenue and cannot access the alley during the winter months with health issues. This would also allow the other residents to be able to utilize it as well. Motion by Coughlin, second by Maloney to allow the DPW to move asphalt millings from the stockpile at the lagoons to the alley north of Wright Avenue between Fourth Street and the east property line of 129 E. Wright Avenue where the alley ends. Carried by roll call vote 7-0.

Police Chief Sawyer reported that the old police car sold for near \$7000 and will go into the police equipment CD. He and Steve/DPW are working on a form for street closure requests for events, parades, etc.

Trustee Roth asked Village Council as the Shepherd Bar owner for the approval to close the alley directly behind his bar on September 25, 2021, from 3:00 pm – 10:00 pm for a class reunion. He has spoke with the post office and there were no concerns. Motion by Reynolds, second by M. Davidson to approve the closure of the alley behind the Shepherd Bar on September 25, 2021, from 3:00 pm – 10:00 pm for a class reunion. Motion carried 6-1, Roth abstained.

Motion by M. Davidson, second by Myers to approve invoices in the amount of \$74,430.06. Carried by roll call vote 7-0.

Motion approved to adjourn at 7:58 pm. Carried 7-0.

Respectfully submitted by
Gina Gross, Village Clerk