

**Village of Shepherd  
Minutes of Meeting  
September 20, 2021**

Regular meeting of the Shepherd Village Council held on Monday, September 20, 2021.  
Meeting was called to order at 7:00 pm by President DeGraw.

**Pledge of Allegiance**

Roll Call: Coughlin, Maloney, Myers, Reynolds, Roth, DeGraw

Absent: M. Davidson

Present: DPW – Davidson      Police – Chief Sawyer  
          Attorney – Bill Shirley      Treasurer – Wilmot

Motion by Coughlin, second by Reynolds to approve minutes of meeting held on September 7, 2021. Carried by roll call vote 5-0.

Motion by Reynolds, second by Myers to approve the treasurer and investment report for August 2021 as presented. Carried by roll call vote 5-0.

Roth arrived

**Public Comment:** None

**Committee Reports:**(Capital, DPW, Festival, Finance, Fire, Personnel, Police, Planning Commission; ZBA and Zoning)

Festival: reviewed financials; discussed trees; Mr. Starr school Superintendent attended the meeting and stated that as of now does not see any issues that the school couldn't be used for 2022; also discussed continuing a drive through service; corn maze on festival property during Harvest Fest.

Personnel: Trustee Reynolds reminded committee chairs doing evaluations that the deadline is October 11th

Planning Commission: Trustee Coughlin reported that the PC welcomed new member Sarah Bryant and set terms. PC asked about new zoning ordinance books. Discussion on 540 and 550 W Wright and their completion deadline of October 1, 2021, at the R & R Venue. Council will send a letter to check the status and remind the property owners of their deadline.

ZBA: Have not heard from Paul Hawkins the chair of the ZBA. Sent information to all the members, including newest member Vicki Travis asking that they have a meeting to meet new member and review procedures and set terms. Clerk will continue to try and reach Chair Hawkins.

**Old Business:**

Purchase Requisitions: None

525 W Wright Avenue: property has been deeded over to the Village as a contribution from Paula Arndt, Weichert Realty in honor of her father-in-law Don "Bub" Arndt. As per the conditions she would like to see somewhat of a memorial and for the property always to be used for the public. Motion by Coughlin, second by Reynolds to accept the donation of the property located at 525 W. Wright Avenue as stated. Carried by roll call vote 6-0. Thank you to Paula Arndt for this donation.

Trustee Myers stated that the ball fields are closed <sup>for</sup> from another season.

Trustee Roth informed Council that they will NOT be using the alley on September 25<sup>th</sup> for a reunion.

**New Business:**

KBS Mortgage has invited Village Council to their grand opening on Wednesday, September 29<sup>th</sup> starting at 4:00 with ribbon cutting at 4:30 and 5:30 meet the team.

President DeGraw read a very nice letter from the Blaxton's who live on North Drive that complimented the Department of Public Works Crew.

DPW Supt. Davidson reported still working on sidewalks; lagoons; water services; prepping for leaves; alley off Fourth Street and solar panels at the lagoons.  
Splash pad – end of this week or 1<sup>st</sup> of next for water service; concrete mid to late October.  
2% grants being applied for are the pedestrian bridge south of Wright Avenue at Salt River and skate park at the RV dump site, along with splash park bath house.  
Old bridge is at Bill's Custom Fab, but currently steel pricing is high and looking into this further and continue to wait on permits from EGLE.

POLICE Chief Sawyer stated that he attended the accreditation conference and there are 110 standards to achieve and policies; looking into new body cameras; 2% grant will be for moveable cameras to use throughout the village.

CTE program at the school teaming up with law enforcement; dealing with students and protests on mask wearing.

Continuing to work on parade/event <sup>form</sup> from with Steve/DPW.

Several dog complaints lately.

Reminder: water study work session tomorrow at 6:00 pm.

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Motion by Coughlin, second by Myers to approve invoices in the amount of \$20,671.85. Carried by roll call vote 6-0.

Motion approved to adjourn at 7:46 pm. Carried 6-0.

Respectfully submitted by:  
Gina L Gross  
Village Clerk