

**Village of Shepherd
Minutes of Meeting
January 18, 2021**

Regular meeting of the Shepherd Village Council held on Monday, January 18, 2021. Meeting was called to order via Zoom at 7:00 pm by President DeGraw.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Myers, Roth, Reynolds, DeGraw

Absent: None

Present: DPW – Davidson Police – Sawyer
 Attorney – Bill Shirley

Motion by Reynolds, second by Maloney to approve minutes as amended of virtual meeting held on December 21, 2020. January 4th meeting was cancelled. Carried by roll call vote 7-0.

Motion by Coughlin, second by Reynolds to approve treasurer and investment report for December 2020. Carried by roll call vote 7-0.

Public Comment: none

Committee Reports:(Capital, DPW, Festival, Finance, Fire, Personnel, Police, PC/ZBA/Zoning)

Festival: meeting on January 20th

ZBA/Zoning: 208 S Third Street was granted a variance for a carport on an existing cement slab.

Old Business:

Purchase Requisitions: one purchase requisition for \$1093.50 for scraper blades/under bodies from Shults Equipment. Motion by Coughlin, second by Reynolds to approve the purchase of scraper blades/under bodies from Shults Equipment in the amount of \$1093.50. Carried by roll call vote 7-0.

MERS review/upgrade: discussion regarding the current MERS plan and possible upgrades. Committee of Coughlin, Myers and Reynolds will join Clerk Gross in a meeting with Tony from MERS with Coughlin as the Chair.

New Business:

Zoning Administration Contract: March 1st, discussion on contract renewal, duties, commission, etc. DeGraw and Coughlin will follow up regarding meetings.

Budget Sessions: Clerk Gross needs budget numbers as soon as possible and would like to schedule budget sessions for the following: February 4, 17 and 22 at 6:15 pm. Clerk will check with Coe Township on using the hall for these meetings in order to spread out. Next Council meeting will schedule public hearing for February 25th at 6:00 pm. Department heads need to finalize their extra budget items and submit costs to Clerk by February 1st.

Motion by M. Davidson, second by Reynolds to approve invoices from January 4, 2021 in the amount of \$3,913.01. Carried by roll call vote 7-0.

Motion by M. Davidson, second by Coughlin to approve invoices in the amount of \$26,310.38. Carried by roll call vote 7-0.

Chief Sawyer reported on bad accident and on another case that involved an arrest; traffic control order presented for Federal Road and to change the speed to 45mph. The County has been involved with this change as well. Motion by Reynolds, second by Maloney to approved traffic control order 21-001 that reduces the speed to 45mph on Federal Road between the Village limits that takes in part of the County road. Carried by roll call vote 7-0.

Chief Sawyer also included that there will be additional signage throughout the Village; the new portable radar sign is getting a new jack and is still at the DPW getting cleaned up and ready for use.

Clerk Gross asked about the holiday list this year and that the Union Contract indicates that they must be notified of holidays on weekends and compromise with the days off. Christmas and New Years falls on the weekend and must be reviewed.

DPW Supt. Davidson asked about a possible project of sidewalk replacement on Wright Avenue between Third and Fourth Streets and if the Village will absorb the cost or does this have to go in the residential replacement program where they pay half. Council agreed that it should be Village. This will be part of the budget along with paving North Drive. Discussion on Maple Street between Fourth and Chippewa possibly for 2022. Other streets will need to have the water/sewer upgrades before doing the streets. Other items being researched are new dump truck, salt spreader for back of pickup for walk trail, barn addition, water tower cleaning.

DPW Supt. Davidson asked about keeping the part time seasonal on standby for an "on-call" basis for an additional 20 hours if needed here and there.

Motion by Maloney, second by Coughlin to keep S. VanHooser as a back up DPW seasonal employee at \$15.00/hour up to 20 hours as needed. Carried by roll call vote 7-0.

DPW working on meter replacements, winter maintenance and having been spreading more salt than actually plowing this year, for now.

Motion approved to adjourn at 8:04 pm. Carried 7-0.

Respectfully submitted by
Gina L Gross
Village Clerk