

**Village of Shepherd
Minutes of Virtual Meeting
February 1, 2021**

Regular meeting of the Shepherd Village Council held on Monday, February 1, 2021. Meeting was called to order virtually at 7:00 pm by President DeGraw.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Myers, Reynolds, Roth, DeGraw

Absent: None

Present: DPW – Davidson Police – Sawyer
 Attorney – Bill Shirley

Motion by Coughlin, second by Reynolds to approve minutes of meeting held on January 18, 2021. Carried by roll call vote 7-0.

Public Comment: Dawn Vanneste, 129 E Wright, presented to council an idea to have a fund raiser for the splash park. Event would be a craft show in the Village Park with different types of crafts, unique, more in an art form of crafts that would bring different clientele. This would be during festival weekend with a small portion of the fee to be for marketing and the majority going directly to the splash park. Council requested insurance information. Table until next meeting.

Committee Reports:(Capital, DPW, Festival, Finance, Fire, Personnel, Police, Planning Commission; ZBA and Zoning)

Police – new car should be here in May; 2021-22 budget preparation; accreditation program

Festival – probably looking at a smaller scaled festival this year, meeting February 2nd

Fire – RTD 126, 2020 was 115 and 2019 was 118; Wilson barn fire required a lot of water; 230 fruit baskets were distributed, looking at getting an updated list, spends about \$2000; in need of rubber gloves; fire truck paid off and getting bids for next truck; Chief applied for grant for chest compression machine and Fema grant for turnout gear.

Old Business:

Purchase Requisitions: None

MERS review: Coughlin, Reynolds, Myers and Clerk Gross met with Tony at MERS to review Village plan. Options are from 2% to 2.25%, 457 Plan, health deduction plan with a cost of \$550 for a valuation. Motion by Coughlin, second by Reynolds to approve the valuation at \$550 with MERS. Carried by roll call vote 6-1, M. Davidson stepped away for a few minutes.

Zoning Administrator Contract: DeGraw and Coughlin have reviewed the contract and will schedule a meeting with Mr. Nieporte to discuss meeting options with PC and ZBA and more training.

Set BUDGET public hearing: Motion by M. Davidson, second by Reynolds to set the budget public hearing for Thursday, February 25, 2021 at 6:15 pm at the Village Office. Carried by roll call vote 7-0.

New Business:

Annual Council meeting dates: annual dates were presented with Council meeting the 1st and 3rd Mondays of every month. Discussion on the 4th of July holiday and the Labor Day holiday to both be moved to the next business day, Tuesday. Motion by Roth, second by Coughlin to approve the meeting dates as presented and discussed. Carried 7-0.

Softball contract: Myers presented the annual lease for the ball fields with no changes except for the date. Motion by Coughlin, second by Reynolds to approve the annual lease with the softball association, Melody Myers for 2021 as presented. Carried 7-0.

Village garage sale weekend: Council would like to look at dates for another village wide garage sale weekend. Table until next meeting.

President DeGraw expressed his thanks to Jerry and Kathie Jalozynski for their generous donation of \$5000 to the Village Splash Park.

Chief Sawyer gave a briefing on things are not normal and to be aware of more than normal events, activities during this time. Not anything in particular, just be more aware of your surroundings and your neighbors, friends and family.

DPW Supt. Davidson working on budget; snow removal; new water damage on village office building after their most recent roof updates, resulted in library building roof issues that is being looking into for repairs.

Clerk Gross would like to have approval on an accounting firm for the year end accounting process. The Village received two quotes: Maner Casterisan for \$200/hr and Yeo & Yeo for \$180, based on 30 hours. Clerk Gross thought it would be feasible to stay with Maner Casterisan again for another year since they are now aware of the process and what the Village expects and there should not be any more additional fees. Next year the Village will need to seek both the year end accounting process and another firm for the audit. Motion by Reynolds, second by Maloney to hire Maner Casterisan at \$200/hour for the year end accounting process for the 2020-2021 budget. Carried by roll call vote 7-0.

Minutes February 1, 2021
Page 3 new business cont'd...

Council discussed zoning classes for PC/ZBA members and the Council and would like to submit into the budget an amount for 4 attendees. Some grant money may be able to be obtained for a portion of the cost from the insurance company.

Motion by M. Davidson, second by Coughlin to approve invoices in the amount of \$105,061.15. Carried by roll call vote 7-0.

Motion approved to adjourn at 8:21 pm. Carried 7-0.

Respectfully submitted by
Gina L Gross, Village Clerk