

**Village of Shepherd  
Minutes of Meeting  
July 20, 2020**

Regular meeting of the Shepherd Village Council held on Monday, July 20, 2020. Meeting was called to order at 7:00 pm by President DeGraw.

Pledge of Allegiance

Roll Call: Coughlin, Maloney, Myers, Reynolds, Roth, DeGraw  
Absent: M. Davidson  
Present: DPW – Davidson      Police – Sawyer  
            Treasurer – Wilmot      Attorney – Bill Shirley

Motion by Roth, second by Reynolds to approve minutes of meeting held on July 6, 2020. Carried by roll call vote 6-0.

Motion by Coughlin, second by Reynolds to approve the Treasurer and Investment Report for June 2020. Carried by roll call vote 6-0.

**Public Comment:** None

**Committee Reports:**(Capital, DPW, Festival, Finance, Fire, Personnel, Police, Planning Commission; ZBA and Zoning)

**Zoning:**           208 W Cottage was issued variance for a shed  
                          333 N Union was approved for a pool and deck

**Old Business:**

Purchase Requisitions: None

Arts & Crafts/Farmers Market: Council agreed to allow the use of the Village park for a possible arts & crafts/farmers market a couple days per month. The Chamber of Commerce will try and get vendors and have a \$10.00 registration fee that will be applied to the splash park fund.

Trustee Coughlin wrote a letter for the residents of North Drive, South Drive and East Drive regarding the stop sign location change just to clarify to all the purpose behind it. Council liked the letter. Motion by Reynolds, second by Myers to have the Clerk mail the letter to each resident of North Drive, South Drive and East Drive concerning the stop sign change. Carried by roll call vote 6-0.

Ordinance review is still on going, again if anyone has suggested changes, they need to submit to the clerk as soon as possible.

**New Business:**

MML Workers Com Fund Ballot: two trustees are seeking election to the MML Workers' Comp Fund Board of Trustees. Both Marlon Brown and Penny Hill are running unopposed. Motion by Coughlin, second by Roth to submit a vote for both Marlon Brown and Penny Hill for the MML Workers' Comp Fund Board of Trustees. Motion carried.

305 E Wright/Property: a letter was received from the Isabella County Treasurers Office regarding the property at 305 E Wright Avenue going for tax sale. The Village would have the opportunity to purchase this property after the State of Michigan, then Coe Township. Trustee Coughlin will talk with Steve Pickens at the Treasurers Office about the process.

DPW Superintendent Davidson reported that the pipe has been removed down Red Maple Lane; Wright Avenue project started; Berry Funeral Home will be having Kenny Excavating remove the house at 103 E Wright soon; brush chipper had major damage over the amount of \$4000.

Chief Sawyer stated that the kids that had done damage to the village park picnic tables have been working all day sanding them down and resealing them. The cost of material was paid for by the kids (parents). The Senior Parade will be on July 23<sup>rd</sup> at 7:00 pm up Fourth Street, down Wright Avenue to Second Street and south to the football field; there was a dog bite incident on Second Street that will result in the dog being put down, the victim is fine, however one parent of children in that area is concerned about pit bulls in the Village.

Clerk Gross updated Council on the audit as it is still in process. The auditing firm was also in an audit themselves so there have been delays. There are also concerns with the year end accounting process that is being reviewed for completion.

DPW Supt. Davidson would like to research sidewalk replacement with the Wright Avenue project if grants allow along with the budget amount of \$30,000 and the portion that Consumers Energy needs to replace from their gas line work that was completed. More research and costs will be addressed at the next council meeting.

Lagoon work was on hold due to Covid-19 as far as obtaining bids and having to re-stake again after other stakes were removed again. This included another survey.

Motion by Maloney, second by Myers to approve invoices in the amount of \$64,238.17. Carried by roll call vote 6-0.

Motion approved to adjourn at 7:44 pm. Carried 6-0.

Respectfully submitted by  
Gina L Gross, Village Clerk