

VILLAGE OF SHEPHERD
Minutes of Meeting
May 3, 2021

Regular meeting of the Shepherd Village Council held on Monday, May 3, 2021. Meeting was called to order at 7:00 p by President DeGraw.

Pledge of Allegiance

Roll Call: Coughlin, M. Davidson, Maloney, Myers, Reynolds, DeGraw
Absent: Roth
Present: DPW - Davidson Police – Sawyer
 Attorney – Shirley

Motion by Coughlin, second by Reynolds to approve minutes as amended of the meeting held on April 19, 2021. Carried by roll call vote 6-0.

Public Comment: Merlene Koutz Jr, 280 E Orchard, questioned the property at 305 E Wright Avenue being sold again, will the old, tall gas sign be removed?

Committee Reports: (Capital, DPW, Festival, Finance, Fire, Personnel, Police, PC/ZBA/Zoning)

Festival: DeGraw asked Council their thoughts on the normal \$1500 that is billed to the Festival for additional help from the Village employees. Motion by Coughlin, second by Reynolds to waive the \$1500 that is normally billed to the Festival each year for the 2021 Festival year. Carried 6-0.

Fire: Very nice Firemen Appreciation dinner with Former Chief Don Brown receiving a nice award of 50 plus years on the Shepherd Tri Township Fire Department.

Personnel: evaluations will be starting soon

Planning Commission: 540 W Wright, Site Plan review for May 11th. Drainage issue has been taken care of however, the hard surfacing of the parking lot has not. Need to discuss and possibly considered due to Covid an extension.

ZBA: May 4th there are 3 variance requests. 208 N Second for a fence; 222 E Cottage for a pool deck and 207 S Third for a ramp.

Zoning: fence approved at 108 W Cottage; carport approved at 401 N Fourth. Pending: carport at 311 N Fifth Street that may be too close to the alley.

Old Business:

Purchase Requisitions: none

Bridge at Salt River: DPW Supt. Davidson reported that the topographic maps were done and working with EGLE and moving forward.

ZBA Members: 2 letters of interest have been received and still waiting on a third from a resident that called and is interested and needs to supply their letter as well. With possibly 3 seats available, Council will wait until the next meeting to discuss further.

New Business:

Farmers Market: Discussion on when to start the market, time, cost, etc. Motion by Reynolds, second by Maloney to allow the farmers market the 1st and 3rd Saturdays of the month, June through October, 9:00 am – 1:00 pm with a \$10.00 donation to the Splash Park. Carried 6-0.

Motion by M. Davidson, second by Myers to approve invoices in the amount of \$8791.07. Carried by roll call vote 6-0.

DPW/Steve: street painting will be done based on weather; generating sidewalk lists; scheduling Central Asphalt for paving's and hoping Mr. Klumpp will be ready May/June on North Drive.

POLICE/Luke: Festival went well, pancake line was an issue, nice parade; new police vehicle should be here next week

Clerk Gross stated that the accounting firm will be here on Wednesday, May 12th.

Coughlin asked about a closed session requested by Chief Luke Sawyer.

Motion by Coughlin, second by Reynolds to move to close session at 7:28 pm as requested by Chief Luke Sawyer. Carried by roll call vote 6-0.

Motion by Reynolds, second by Coughlin to return to open session at 7:30 pm. Carried by roll call vote 6-0.

Motion approved to adjourn at 7:30 pm. Carried 6-0.

Respectfully submitted by
Gina Gross
Village Clerk