

20.525

## Food Truck Ordinance

Village of Shepherd  
Code eff. November 1, 2018

### REQUIREMENTS:

- a. Provide appropriate waste receptacles at the site of the unit and remove all litter, debris and other waste attributable to the vendor on a daily basis.
- b. Not operated on public property within one block of a Village-authorized street fair, public festival, farmers market or event being conducted without authorization from the event sponsor.
- c. Not use any flashing or blinking lights or strobe lights; all exterior lights over 60 watts shall contain opaque, hood shields to direct the illumination downward.
- d. Not use loud music, amplification devices or "crying out" or any other audible methods to gain attention which causes a disruption or safety hazard as determined by the Village.
- e. The operation of all mobile food truck units, including generators, shall meet the Village of Shepherds noise ordinance, Sign Ordinance and all other Village ordinances.
- f. Comply with all applicable federal, state and county regulations.
- g. May have one portable sign that is six square feet, with no dimension greater than three square feet and no height (with legs) greater than four feet, located within five feet of the unit; and under no circumstances shall such sign be placed that impedes pedestrian and/or vehicle safety.
- h. Within commercial areas, a mobile food vendor may only operate between the hours of 6:00 am and 12:00 am on residential and private property within commercial areas. Other restrictions regarding hours of operation may be established by resolution of the Village Trustees.
- i. No mobile food vending unit may be left unattended for more than two hours; and any mobile food vending unit not in operation shall be removed at closing vendors units operating on city-controlled property only.
- j. Shall no utilize any electricity or power without the prior written authorization of the power customer; no power cable or similar device shall be extended at or across any Village street, alley or sidewalk except in a safe manner.
- k. Village food vendors license must be displayed at all times.
- l. All grey water/untreated waste shall be disposed of in accordance with federal, state, county and local regulations, and under no circumstances shall untreated waste be disposed of into the public sewer.
- m. No vehicle shall be located so as to block a public sidewalk or pathway, designated fire lane or otherwise impede pedestrian or vehicular movement.
- n. Anyone operating on private property must submit a letter from the property owner granting them permission to use the property at time of application.
- o. Mobile food units are limited to an overall length of 36 feet and an overall width of 9 feet.
- p. Mobile food units shall not be located directly in front or within 75 feet radius of the business property line of permanent business with a food license during the business hours of operation.
- q. If operating on sidewalks or while parked on Village Streets, mobile food service units shall not supply or provide tables and chairs, booths, stools, benches, tents or other similar dining for customers.
- r. A license is valid only for each individual vehicle or trailer operated by a mobile food service provider and shall not be transferred among vehicles or trailers.

## IMPOUNDMENT

Any equipment associated with food vending that are not in compliance with this ordinance and left on public property may be impounded at the owner's expense.

## OTHER PERMITS

A permit obtained under this ordinance shall not relieve any vendor of responsibility for obtaining any other permit or authorization required by any other ordinance, statute or administrative rule. It is the vendors responsibility to obtain a permit from the health department.

## APPROVED LOCATIONS

Vending on Village Property – First, Second and Third Street North and South to alleys off from Wright Ave. (maximum of two units at one time, the first two that arrive during the designated hours may operate). Based on permit issued as in a first come first serve basis.

No mobile food units may operate on any other publicly owned property within the Village of Shepherd

All units must operate to curb side only

## HOURS OF PRESENCE AND/OR OPERATION (this includes setup and tear down)

For residential areas: 9:00 am – 10:00 pm

For public property commercial areas: 6:00 am – 12:00 am

For private property in commercial areas: 6:00 am – 12:00 am

May 1<sup>st</sup> through November 1<sup>st</sup>. Each permit is good for 48 hours consecutively.

## FEE SCHEDULE

\$300.00 if vending on Village property (if you are also vending on private property, this fee applies)

\$200.00 if vending on private property only

ALL VILLAGE BASED FOOD SERVICE ESTABLISHMENTS ARE EXEMPT.

Adopted: 10/15/18

Published: 10/18/18

Effective: 11/01/18

*Gina L Gross*

Gina L Gross, Village Clerk